

MINUTES OF IQAC MEETING

Date : June 26, 2018

Time : 3 PM

Venue: IQAC Office

Members Present:

- | | | |
|----------------------|---|--------------------------------|
| 1. Dr. Shirley K.J | - | Coordinator, IQAC |
| 2. Dr. Nijo Varghese | - | HoD, Dept of Physics |
| 3. Mr. Libin Francis | - | IQAC Member, Dept of History |
| 4. Dr. Santhosh Paul | - | IQAC Member, Dept of Chemistry |
| 5. Mr. Jose James | - | IQAC Member, Dept of Politics |

Agenda :

The following decisions were taken in the first meeting of the IQAC for the academic year 2018-2019.

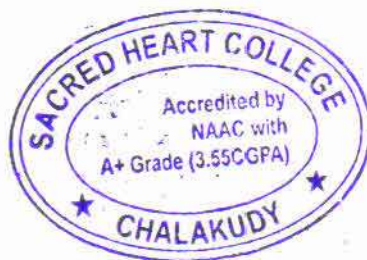
Research, Consultancy and Extension being one of the weak areas of the college, it was decided that the Science Department should apply for more Minor and Major Research Projects. Departmental co-ordinators were given a reminder to take up the extension activities in the current academic year.

Teaching staff should atleast present one paper or have a published paper in UGC approved journals every year.

The AQAR submission is to be done online from the current year. MOUs could be signed with other institutions. E-content could be developed by the teaching staff. The college could become a Knowledge Base centre.

Dr. Shirley K.J
Coordinator


Dr. Reena Ittyachan
PRINCIPAL
Chairperson
SACRED HEART COLLEGE
CHALAKUDY



MINUTES OF IQAC MEETING

Date : February 28, 2019

Time : 1.15PM

Venue: IQAC Office

Members Present:

- | | | |
|--------------------------|---|---|
| 1. Dr.Shirley K.J | - | Coordinator, IQAC |
| 2. Dr.Nijo Varghese | - | HoD, Dept of Physics |
| 3. Mr. Libin Francis | - | IQAC Member, Dept of History |
| 4. Dr. Santhosh Paul | - | IQAC Member, Dept of Chemistry |
| 5. Mr. Jose James | - | IQAC Member, Dept of Politics |
| 6. Dr. V. Neetha | - | IQAC Member, Dept of Zoology |
| 7. Sr.Lalitha Treasa | - | Management Representative |
| 8. Ms.Meghna | - | Alumni Representative |
| 9. Christina Paul | - | Student Representative(College Union Chairperson) |
| 10. Ms.Bindhu Sasikumar- | - | Local Society Representative |
| 11. Prof. Krishnakumar | - | Stakeholder Representative |
| 12. Sr.Rosy Jackson | - | Administrative Representative |

The meeting was convened by the IQAC coordinator at 1.15 pm. 7 members representing the different departments were present at the meeting. The IQAC meeting was convened after a long gap because the college was completely devastated by the floods of August, 2018. The entire ground floor of the college building was flooded including the Principal's Room, Office, Reception, IQAC Room, Physics and Chemistry labs, Library, hostel and the Computer Centre.

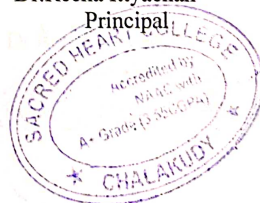
The agenda:

1. Review of the renovation and reconstruction work in progress.
2. The decision to apply for autonomy was conveyed and a request was made to fill up the details and mail them to the IQAC.



Dr. Shirley K.J
Coordinator


Dr.Reena Ittyachan
Principal



MINUTES OF IQAC MEETING

Date : March 20, 2019

Time : 3PM

Venue: IQAC Office

Members Present:

- | | | |
|------------------------|---|-------------------------------------|
| 1. Dr. Shirley K.J | - | Coordinator, IQAC |
| 2. Dr. Nijo Varghese | - | HoD, Dept of Physics |
| 3. Mr. Libin Francis | - | IQAC Member, Dept of History |
| 4. Ms. Maria Jose | - | HoD, Dept of Chemistry |
| 5. Ms. Smitha | - | HoD, Dept of Mathematics |
| 6. Dr. Chacko Jose P | - | HoD, Dept of Economics |
| 7. Dr. Tessy K L | - | HoD, Dept of Zoology |
| 8. Ms. Bindu Jose | - | HoD, Dept of English |
| 9. Dr. Neetha V | - | IQAC Member, Dept of Zoology |
| 10. Ms. Christina Paul | - | Student representative, Chairperson |

Agenda :

IQAC co-ordinator convened the meeting. The Principal, Heads of the Departments and joint co-ordinators were present at the meeting:

- The members were informed that the application for autonomy was successfully uploaded
- The ground realities in applying for autonomy were discussed in detail.
- The Principal spoke about the problems in acquiring the 'No Objection Certificate' from the State government.
- The NAAC CGPA of 3.55 has made the college ineligible for any kind of funding.
- Floods of 2018 caused a lot of damage to the college buildings and facilities. Since reconstruction requires huge funds, sources should be tapped.

Shirley K.J
Dr. Shirley K.J
Coordinator



MINUTES OF IQAC MEETING

Date : May 24, 2019

Time : 10AM

Venue: IQAC Office

Members Present:

- | | | |
|------------------------|---|-------------------------------------|
| 1. Dr. Shirley K.J | - | Coordinator, IQAC |
| 2. Dr. Nijo Varghese | - | HoD, Dept of Physics |
| 3. Mr. Libin Francis | - | IQAC Member, Dept of History |
| 4. Ms. Maria Jose | - | HoD, Dept of Chemistry |
| 5. Ms. Smitha Davis | - | HoD, Dept of Maths |
| 6. Dr. Chacko Jose P | - | HoD, Dept of Economics |
| 7. Dr. Tessy Simon | - | HoD, Dept of Zoology |
| 8. Ms. Bindu Jose | - | HoD, Dept of English |
| 9. Dr. Neetha V | - | IQAC Member, Dept of Zoology |
| 10. Ms. Stephy K Sunny | - | IQAC Member, Librarian |
| 11. Ms. Christina Paul | - | Student representative, Chairperson |

Agenda :

The meeting was convened by the IQAC co-ordinator. Principal, Joint co-ordinators, Librarian and HoDs were present at the meeting.

- The Principal informed the members that the portal for NON-RUSA beneficiary category funding was open and last day for submission of IDP data was 31.05.2019.
- The IQAC co-ordinator requested the HoDs to furnish the details required to submit the data necessary for IDP.
- The last date for this purpose was fixed as 27th May, 2019.
- Mr. Libin Francis, Joint co-ordinator of IQAC was appointed as the institutional co-ordinator of IDP.
- The HoDs were appointed as the Nodal Officers for each of the committees.

Shirley K.J

Dr. Shirley K.J
Coordinator

Dr. Keena Ittyachan
Principal

