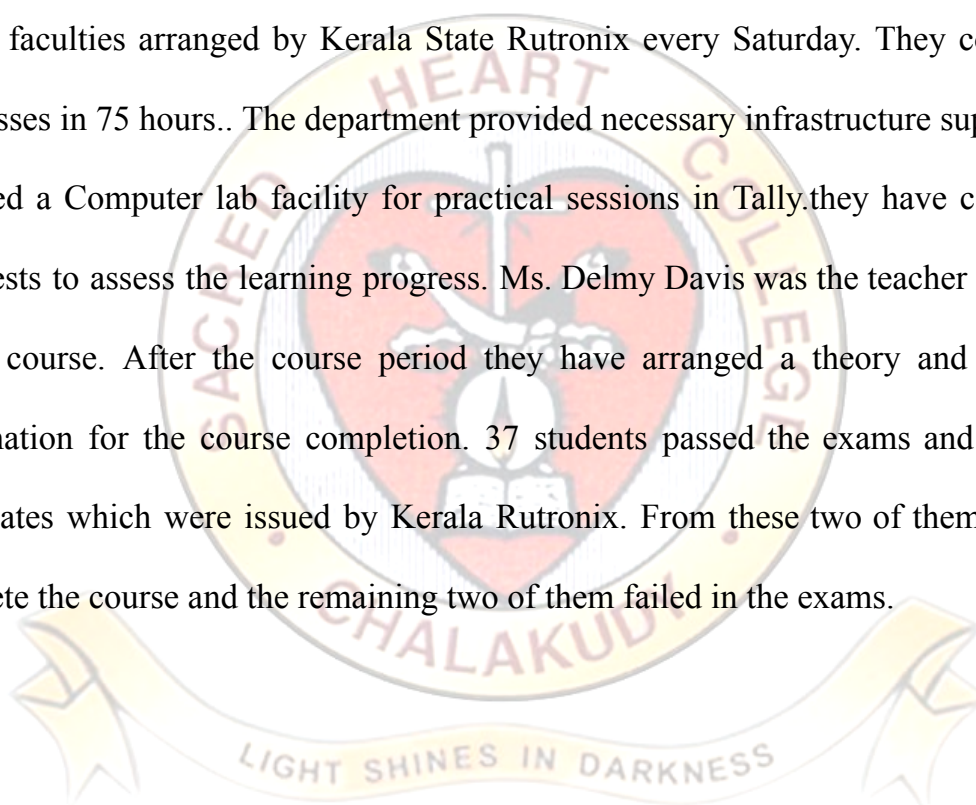


Diploma in Sales Tax Practice (DSTP) 2016-2017

The Department of Commerce in association with Kerala State Rutronix organised an add-on course in Diploma in Sales Tax Practice (DSTP) to the Bcom students. 41 students joined the add on course. Classes started on 13th August 2016 and completed on 26th April 2017. It is a 3 months course and the classes were taken by the faculties arranged by Kerala State Rutronix every Saturday. They completed the classes in 75 hours.. The department provided necessary infrastructure support and arranged a Computer lab facility for practical sessions in Tally.they have conducted class tests to assess the learning progress. Ms. Delmy Davis was the teacher in charge of the course. After the course period they have arranged a theory and practical examination for the course completion. 37 students passed the exams and they got certificates which were issued by Kerala Rutronix. From these two of them couldn't complete the course and the remaining two of them failed in the exams.



Diploma in Sales Tax Practice (DSTP) Code 002

Eligibility	: Degree and above
Syllabus	: Level I, II(Including Tally, Peachtree & E.Filing)
Total Fees	: Rs.5,000.00
Duration	
Regular Batch	: 3 Months

License only for B.Com

SYLLABUS

DSTP (LEVEL – I + LEVEL –II)

Cash Book – Subsidiary Book – Ledger System

This system of practical accounting contains accounts of large scale organization having different departments like purchase department, Sales department, Cash Department etc. and a group of accountants working in different departments.

Preparation of Cash Book – Purchase Day Book – Sales Day Book – Purchase Returns Book – Sales Returns Book – Bills Receivable Book – Bills Payable Book and a Journal Proper.

General Ledger – Debtors Ledger Creditors Ledger

Purchase Register – Sales Register – Cheque Receivable Register – Cheque Payable Register.

Preparation of Schedules – Trial Balance – Computation of Stock, Depreciation – Bad Debts – Provision and Reserve for Bad Debts and Discounts etc. Preparation of Financial Accounts.

Preparation of Bank Reconciliation Statement – Study of Different Types of accounting errors – Errors of Omission – Commission – Principles and Clerical errors – Rectification entries for correction of errors.

Preparation of project report for obtaining Over Draft from banks.

(1) Preparation of accounts of Jewellery dealers – Calculation of cost of production of Gold and Silver articles. Preparation of Day Book, Ledger and Final Accounts Relating to Jewellery bringing old assets and liabilities in the account.

(2) Preparation of accounts of a Trading Institution based on Tribunal and High Court Judgments.

(3) Preparation of Accounts of Non- Trading Institution.

(4) Preparation of Accounts of Manufacturing Institution Calculation of Cost Of Production, Fixation of selling Price, Preparation of Stock Registers of raw materials work in progress and finished products, Preparation of manufacturing account, Trading account profit and loss account and Balance Sheet.

(5) Preparation of Accounts of Financial Institution.

SSI Registration – Tax exemption – Subsidy – Industrial Loans and its procedure – Trial Balance and Finalization of accounts – filing- Classification of files – placing files in filing cabinets – Scheduling of files – indexing of files.

KGST: General awareness of KGST Act and Rules -Historical Data – Need for VAT System – Problems KGST- Single point Tax – Point of levy- Schedules in KGST – ST, AST, Surcharge, Forms.

CST: Detailed Study of CST Act and R&T Rules.

CST Registration - Inter – State Transactions use of Forms like 'C' Form, 'D' Form 'E1' Form, 'E11' Form, 'F' Form, 'H' Form etc..

VAT: Intensive study of K.V.A .T Act and Rules

INCOME TAX: Detailed Study of Income Tax – Assesses – Assessment year – Previous year Resident – nonresident – Taxable Income – All Heads Of Income – Filing of Returns etc.

SERVICE TAX:

DIPLOMA IN SALES TAX PRACTICE

DSTP

Attendance Register.

2016-17



III B.com C.A.

- III B.com finance

- | | |
|------------------------------|---------------------------------|
| ✓ Namitha R. Nair | ✓ Diniya Davis |
| ✓ Benitta Benny | ✓ Amala Sojan |
| ✓ Kavya Thilak | ✓ Anjaly M.U. |
| ✓ Faheema M.A. | ✓ chippy C.S. |
| ✓ Athulya C.R. | ✓ Rosemaniya Babu |
| ✓ Alka E.B. | ✓ padmaja K. |
| • ✓ Dincy Joseph. | ✗ Krishna V. Shaji |
| ✓ Mufeeda Ummer | ✓ Swathy N. Sivadasan |
| ✗ Krishnapriya K. | ✓ Anustree Das |
| ✓ Jemsy M.J. | ✓ Shiya Shajan |
| ✓ Neethu Wilson | ✓ Amritha K. Sunil |
| ✓ Mridhula Mathew | ✓ Sruthy T.P. |
| ✓ Dilber Henna | ✗ Kavya M. Surendran |
| ✓ Naviya Sajeevan | |

	13/08/2016	20/08/2016	3/09/2016	10/09/2016	24/09/2016	1/10/2016	15/10/2016	19/11/2016	26/11/2016	10/12/2016	17/12/2016	31/12/2016
✓32. Anala Sojan	x	x	x	x	x	a	x			x	x	x
✓33. Anjali M.V.	x	x	a	a	x	x	x	a	a	x	x	x
✓34. Chippy C.S.	x	x	x	x	x	x	x	x	x	x	x	x
✓35. Rosamaya Babu	x	x	a	x	x	x	x	x	x	x	x	x
✓36. Padmaja K.	x	x	x	x	a	x	x	x	a	x	x	x
✓37. Swathy N. Sivadasan	x	x	a	x	x	x	x	x	a	x	x	a
✓38. Anusree Das	x	x	a	x	x	x	x	x	x	x	x	a
39. Shiya Shajan	x	x	x	x	x	x	x	x	a	x	x	x
40. Anantha K. Sunil	x	x	x	x	x	x	x	x	x	x	x	x
41. Southi T.P.	x	x	a	x	x	x	x	x	x	x	x	x

Total No. of students = 39

	21/1/2017	28/1/2017	4/2/2017	11/2/2017	18/2/2017	25/2/2017	3/3/2017	10/3/2017	17/3/2017	24/3/2017	31/3/2017	7/4/2017	14/4/2017	21/4/2017	28/4/2017
✓32. Anala Sojan	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓33. Anjali M.V.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓34. Chippy C.S.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓35. Rosamaya Babu	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓36. Padmaja K.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓37. Swathy N. Sivadasan	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
✓38. Anusree Das	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
39. Shiya Shajan	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
40. Anantha K. Sunil	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
41. Southi T.P.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x

Chanda

Anjali

Chippy

Rosamaya

Padmaja

Swathy

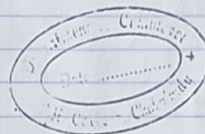
Anusree

Shiya

Anantha

Southi

HEAD OF THE DEPARTMENT





Certificate

*The Kerala State Rural Women's Electronics Industrial Co-operative
Federation Ltd. hereby makes it known that*

Aiswarya Suresh

has been awarded the

Diploma in Sales Tax Practice

*helshe, having been certified by duly appointed examiners to be qualified to
receive the same, and having been by them placed in the*

Second Class at the examination held in July 2017

Given under the seal of the Federation



Thiruvananthapuram
Kerala, India, 695010
Dated: 08-October-2017



T V Krishnakumar
Managing Director



Certificate

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Anju T P

has been awarded the

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Greeshma K V

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Rifna Mehnaz V N

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Rosemary Baiju

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Sethulakshmi V Menon

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Sheeba Paul

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Remy Poulose

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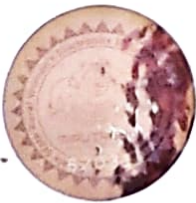
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