



# SACRED HEART COLLEGE, CHALAKUDY

(AFFILIATED TO UNIVERSITY OF CALICUT)

THRISSUR, KERALA - 680307

## NAAC SSR 2016-21

### CRITERIA - IV

4.2.2-The institution has subscription for the following e-resources:  
1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books  
5. Databases 6. Remote access to e-resources



*Submitted to*

**National Assessment and Accreditation Council**

## 4.2.2 Databases

**Sacred Heart College, Chalakudy has subscription to two consortiums to access databases.**

- INFLIBNET N-LIST (subscription from 2010 onwards to present).
- DELNET (access from the year 2021 july to present through an MoU signed with St. Aloysius College, Edathua).

### Supporting Documents

#### INFLIBNET N-LIST

Subscription invoice and receipt for the year 2016-17 and 2017-18 were lost in the flood. (Keeping proof of usage screenshots of N list during those years)

#### 2016-17

The screenshot shows the N-LIST usage statistics page for Sacred Heart College, Chalakudy. The page displays a table of usage statistics for the year 2016, with columns for Username, Month, Year, and Pages. The data is as follows:

Username	Month	Year	Pages
library.shclg@gmail.com	04	2016	1
library.shclg@gmail.com	05	2016	3
library.shclg@gmail.com	06	2016	120
library.shclg@gmail.com	07	2016	236
library.shclg@gmail.com	08	2016	286
library.shclg@gmail.com	09	2016	1423
library.shclg@gmail.com	10	2016	67

2017-18

**USAGE STATISTICS (OLD USAGE FORMAT)**

Since July 2021, Usage Statistics are available based on actual data due to change in Authentication Mechanism of N-LIST Programme. New and updated Usage Statistics for the period will be available after October 2021. Discrepancies is registered.

Note: Usage statistics of users are updated after end of the month.

Username	Month	Year	Pages
library.shlg@gmail.com	02	2017	340
library.shlg@gmail.com	03	2017	864
library.shlg@gmail.com	05	2017	269
library.shlg@gmail.com	06	2017	384
library.shlg@gmail.com	07	2017	1463
library.shlg@gmail.com	08	2017	516
library.shlg@gmail.com	09	2017	253
library.shlg@gmail.com	10	2017	582
library.shlg@gmail.com	11	2017	547
shwajkops@gmail.com	12	2017	329

Showing 01 to 90 of 232 entries

## Subscription invoice and receipt for the year 2018-19



**Information and Library Network Centre**  
(An Autonomous Inter-University Centre of UGC)

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र**  
(विश्वविद्यालय अमृदान आयोग का स्वयत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

### Invoice

Ref No.: INF/N-LIST/2018/808

Date: 2018-03-14  
Invoice No.: NLIST/17-18/850  
College GST No.: Not Available  
College GST State Code: KL [32]

#### Name and Address of Subscriber

To  
The Principal  
Sacred Heart College, Chalakudy  
Railway Station Road, Chalakudy  
Thrissur  
Kerala - 680307

SR. No.	Membership Fee	Period of Membership	Amount in Rs
1	N-LIST Annual Membership Fee	April 2018 to March 2019	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS  
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai  
Scientist-E(CS)

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### N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2018-03-14

Receipt No: 21778

Received with thanks from Sacred Heart College, Chalakudy, Thrissur, Kerala  
A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. FDR/LH18073564580  
Dated 2018-03-14 drawn on Federal Bank Payable at Gandhinagar Gujarat towards N-LIST Annual  
Membership Fee for the financial year 2017-18.

**Rs. 5900**

Sincerely Yours

For Administrative Officer(PA & F)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) jurisdiction only  
Online Printed Date : 2022-07-19 08:29:13  
INFLIBNET Ref No : INF/N-LIST/2018/808  
GSTIN. 24AAAT11480J1ZS.

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA  
इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)  
Ph.: +91-79-23268000, Fax : +91-79-23268222, http://www.inflibnet.ac.in

# Subscription invoice and receipt for the year 2019-20



**Information and Library Network Centre**  
(An Autonomous Inter-University Centre of UGC)

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र**  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

**National Library and Information Services Infrastructure of Scholarly Content (N-LIST)**

## Invoice

Ref No.: INF/N-LIST/2019/808

Date: 2019-02-26  
Invoice No.: NLIST/18-19/2402  
College GST No.: Not Available  
College GST State Code: KL [32]

### Name and Address of Subscriber

To  
The Principal  
Sacred Heart College, Chalakudy  
Railway Station Road, Chalakudy  
Thrissur  
Kerala - 680307

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2019 to March 2020	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

**Rupees Five Thousand Nine Hundred Only**

GSTIN: 24AAATI1480J1ZS  
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai  
Scientist-E(CS)

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## N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2019-02-26

Receipt No: 24580

**Received with thanks from Sacred Heart College, Chalakudy, Thrissur, Kerala**

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. FDRLM9057224727  
Dated 2019-02-26 drawn on Federal Bank Payable at Gandhinagar Gujarat towards N-LIST Annual  
Membership Fee for the financial year 2018-19.

**Rs. 5900**

Sincerely Yours

For Administrative Officer(PA & F)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) jurisdiction only  
Online Printed Date : 2022-07-19 08:30:04  
INFLIBNET Ref No : INF/N-LIST/2019/808  
**GSTIN. 24AAATI1480J1ZS.**

**Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA**  
इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)  
Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



# Subscription invoice and receipt for the year 2020-21



**Information and Library Network Centre**  
(An Autonomous Inter-University Centre of UGC)

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र**  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

**National Library and Information Services Infrastructure of Scholarly Content (N-LIST)**

## Invoice

Ref No.: INF/N-LIST/2020/808

Date: 2020-02-19  
Invoice No.: NLIST/19-20/1925  
College GST No.: Not Available  
College GST State Code: KL [32]

### Name and Address of Subscriber

To  
The Principal  
Sacred Heart College, Chalakudy  
Railway Station Road, Chalakudy  
Thrissur  
Kerala - 680307

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2020 to March 2021	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

**Rupees Five Thousand Nine Hundred Only**

GSTIN: 24AAATI1480J1ZS  
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai  
Scientist-E(CS)

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## N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2020-02-19

Receipt No: 27578

**Received with thanks from Sacred Heart College, Chalakudy, Thrissur, Kerala**

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. SIBLN20050207686  
Dated 2020-02-19 drawn on South Indian Bank Payable at Gandhinagar Gujarat towards N-LIST Annual  
Membership Fee for the financial year 2019-20.

**Rs. 5900**

Sincerely Yours

For Administrative Officer(PA & F)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) jurisdiction only  
Online Printed Date : 2022-07-19 08:30:45  
INFLIBNET Ref No : INF/N-LIST/2020/808  
GSTIN. 24AAATI1480J1ZS.

**Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA**

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>

# Subscription invoice and receipt for the year 2021-22



**Information and Library Network Centre**  
(An Autonomous Inter-University Centre of UGC)

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र**  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

**National Library and Information Services Infrastructure of Scholarly Content (N-LIST)**

## Invoice

Ref No.: INF/N-LIST/2021/808

Date: 2021-02-18  
Invoice No.: NLIST/20-21/2342  
College GST No.: Not Available  
College GST State Code: KL [32]

### Name and Address of Subscriber

To  
The Principal  
Sacred Heart College, Chalakudy  
Railway Station Road, Chalakudy  
Thrissur  
Kerala - 680307

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2021 to March 2022	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

**Rupees Five Thousand Nine Hundred Only**

GSTIN: 24AAAT11480J1ZS  
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai  
Scientist-E (CS)

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## N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2021-02-18

Receipt No: 50694

**Received with thanks from Sacred Heart College, Chalakudy, Thrissur, Kerala**

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. FDRLM8049698444  
Dated 2021-02-18 drawn on Federal Bank Payable at Gandhinagar Gujarat towards N-LIST Annual  
Membership Fee for the financial year 2020-21.

**Rs. 5900**

Sincerely Yours

For Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) jurisdiction only  
Online Printed Date : 2022-07-19 11:40:36  
INFLIBNET Ref No : INF/N-LIST/2021/808  
**GSTIN. 24AAAT11480J1ZS.**

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA  
इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)  
Ph: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>

# INFLIBNET N-LIST Membership Page

The screenshot shows the homepage of the N-LIST website. The header includes the N-LIST logo and navigation links: College Admin Login, Licences and Fair Use, FAQs, Downloads, and Awareness Programme. The main navigation menu includes HOME, ABOUT, MEMBERS, REGISTER, E-RESOURCES, and SEARCH. The main content area features three columns: 1. A college component of e-ShodhSindhu consortium with access to 6,000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL. 2. 'Who are eligible?' section listing criteria: All colleges covered under Sections 12(B) and 2(f) of the UGC Act, and Non-Aided colleges (except Agriculture, Engineering, Management, Medical, Pharmacy, Dentistry and Nursing). 3. 'REGISTERED MEMBER'S LOGIN' section with an important notice for colleges under firewall and a LOGIN button. Below the main content are sections for 'FOR PAYMENT RELATED QUERIES' (paymentinfo[at]inlibnet.ac.in), 'FOR ACCESS RELATED ISSUES' (college[at]inlibnet.ac.in), 'COLLEGE ADMINISTRATOR' (Administrator Login, Admin Manual), 'SUMMARY STATISTICS' (Beneficiary: 3725, Total Active: 584187, Users Activated: 32396), and 'TOP 10 COLLEGE USERS' (Auxilium College, Vellore, Tamil Nadu). A search bar and a '5 days gate report...xlsx' download link are also visible.



The screenshot shows the 'College Administrator Login' page. The header is identical to the homepage. The main content area is titled 'COLLEGE ADMINISTRATOR' and includes a 'Home | Administrator Login' breadcrumb. The 'College Administrator Login' section contains a login form with fields for email (sacredheartchalakudy@gmail.com), password, and a CAPTCHA (1+5=6). A 'Login' button is present. To the right of the form are 'Instructions' for administrators, including: 'Only authorized college administrator can login to this system.', 'If your college is not having college admin login details, please download the Authorization Letter from here and send the duly filled signed copy to INFLIBNET Centre at college[at]inlibnet.ac.in.', 'If College has already made payment for N-LIST membership for the year [2022-2023], but N-LIST service is not started in the college then please submit your payment details.', 'Refer the N-LIST College Administrator Manual for more details about managing your college users and college details.', and 'For further query/help, please contact us on +91 79 2326 8243/8244.' Below the login form are links for 'Forgot Password?', 'Activate User / Change Password?', and a 'Show all' button.

Criteria 4.2.2 SUBSCRIPTI... x | criteria 4.2.2 subscrip... x | (3) WhatsApp x | 4.2.4\_A\_LIBRARY\_USAGE... x | N-LIST: National Library x

nlist.inflibnet.ac.in/collegeadmin/vdashboard.php

Google YouTube Maps Gmail Home - URKUND Sacred Heart | Dash... LIBRARY AND KNO... SIB ONLINE FEE PA... Admin Login

**N-LIST**  
National Library and Information Services  
Infrastructure for Scholarly Content  
extending access to e-Resources to colleges in India

College Admin Login | Licences and Fair Use | FAQs | Downloads | Awareness Programme

HOME ABOUT MEMBERS REGISTER E-RESOURCES SEARCH

SACRED HEART COLLEGE,  
CHALAKUDY

Home | Admin Dashboard

- Dashboard
- Users Details
- Upload Bulk Users
- Activate Bulk Users
- Member Delete list
- Usage Statistics
- Invoice / Receipt
- Activity Log
- Change Password
- Logout

**DASHBOARD**

Sacred Heart College, Chalakudy

Address: Sacred Heart College, Chalakudy, Thrissur, Kerala - 680307

Website: www.shcollege.org

AISHE Code: C-8020

GST No: Not Found Add GST No

14

Active Users

284

Expired Users

33

Pending Users

0

Delete Request

**Principal Details**

Sr. Rosy M K

shcollegeky@gmail.com

0480-2701159.

**N-LIST College Admin Details**

Smt. Stephy K Sunny

sacredheartchalakudy@gmail.com

9496442922

**Technical Person Details**

Criteria 4.2.2 SUBSCRIPTI... x | criteria 4.2.2 subscrip... x | (4) WhatsApp x | 4.2.4\_A\_LIBRARY\_USAGE... x | N-LIST: National Library x

nlist.inflibnet.ac.in/collegeadmin/userslist.php

Google YouTube Maps Gmail Home - URKUND Sacred Heart | Dash... LIBRARY AND KNO... SIB ONLINE FEE PA... Admin Login

**N-LIST**  
National Library and Information Services  
Infrastructure for Scholarly Content  
extending access to e-Resources to colleges in India

College Admin Login | Licences and Fair Use | FAQs | Downloads | Awareness Programme

HOME ABOUT MEMBERS REGISTER E-RESOURCES SEARCH

SACRED HEART COLLEGE,  
CHALAKUDY

Home | Users List

- Dashboard
- Users Details
- Upload Bulk Users
- Activate Bulk Users
- Member Delete list
- Usage Statistics
- Invoice / Receipt
- Activity Log
- Change Password
- Logout

**USERS DETAILS**

331

Total Users

298

Active Users

0

Expired Users

33

Pending Users

0

Invalid Email

**Total Users**

Active Users - Invalid Email ID - Activation Pending - Expired Users Send Activation Email

Select All
Extend Validity
Delete
Add New User

Show 10 entries Export Search:

Name	Email	Designation	Department	Validity	Status	Action
Smt. Stephy K Sunny	sacredheartchalakudy@gmail.com	College Admin	Adminsitator	2023-03-31	●	<span style="background-color: blue; color: white; padding: 2px 5px;">+</span>

5 days gate report...xlsx Show all

23°C Cloudy 10:52 19-07-2022



Criteria 4.2.2 SUBSCRIPTIO... x | criteria 4.2.2 subscription... x | (4) WhatsApp... x | 4.2.4\_A\_LIBRARY\_USAGE... x | N-LIST: National Library... x

nlist.inflibnet.ac.in/veresources.php

Google | YouTube | Maps | Gmail | Home - URKUND | Sacred Heart | Dash... | LIBRARY AND KNO... | SIB ONLINE FEE PA... | Admin Login

**N-LIST**  
National Library and Information Services  
Infrastructure for Scholarly Content  
extending access to e-Resources to colleges in India

College Admin Login | Licences and Fair Use | FAQs | Downloads | Awareness Programme

HOME ABOUT MEMBERS REGISTER **E-RESOURCES** SEARCH

**SUBSCRIBED E-RESOURCES**  
Home | E-Resources

**E-Resources @N-LIST**

**Subscribed e-Journals and e-Books**  
The Consortium subscribes to the following resources for the colleges. All electronic resources subscribed under N-LIST Programme are available from the publisher's website.

You may search e-Books or e-Journals  All Fields

E-Journals (Fulltext)	E-Books
<b>American Institute of Physics</b> [18 titles]	<b>Cambridge Books Online</b> [1800 titles]
<b>Annual Reviews</b> [33 titles]	<b>E-brary</b> [185000+ titles]
<b>Economic and Political Weekly (EPW)</b> [1 title]	<b>EBSCOHost-Net Library</b> [936 titles]
<b>Indian Journals</b> [180+ titles]	<b>Hindustan Book Agency</b> [65+ titles]

5 days gate report...xlsx

23°C Cloudy | Windows Taskbar | 10:53 19-07-2022

## DELNET Subscription details and MoU Copy

भारतीय गैर न्यायिक  
पचास रुपये  
FIFTY RUPEES  
Rs.50  
INDIA NON JUDICIAL  
केरल KERALA

**MEMORANDUM OF UNDERSTANDING**  
(For Library Resources and Knowledge sharing)

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on 26<sup>th</sup> July 2021, by and between St. Aloysius College, Edathua and Sacred Heart College, Chalakkudy, the First Party represented herein by its Principal Dr. Jochan Joseph and second party represented by its Principal Dr. Sr. Roena Ilyachan.

**WHEREAS:**  
First Party & Second Parties are education institutions so they believe that collaboration and co-operation between themselves will promote more effective use of each of their library resources and provide each of them with enhanced opportunities

**Dr. JOCHAN JOSEPH**  
Principal  
St. Aloysius' College  
Edathua

**Dr. Sr. Roena Ilyachan**  
Principal  
Sacred Heart College  
Chalakkudy

NO. 2874 Post-Principal  
St. Aloysius college  
Edathua  
19.07.2021

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**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:**

**CLAUSE 1**  
**DEFINITION**  
Resource Sharing is comprised of transactions by which a library makes its materials or copies of its materials available to the clientele of another library upon request.

**CLAUSE 2**  
**PURPOSE**  
The purpose is to obtain, upon request of a library's primary clientele, materials not available in the local library!

**Dr. JOCHAN JOSEPH**  
Principal  
St. Aloysius' College  
Edathua

**Dr. Sr. Roena Ilyachan**  
Principal  
Sacred Heart College  
Chalakkudy

NO. 2873 Post-Principal  
St. Aloysius college  
Edathua  
19.07.2021

Scanned by CamScanner



**CLAUSE 3**

**SCOPE OF THE MOU**

1. Under the terms of this Agreement, any type of library materials may be requested. Libraries are encouraged to lend any materials that circulate outside the library to their own patrons and to be as liberal as possible in supplying materials of all formats with due consideration to the interests of the primary clientele.
2. Libraries signing the Colleges' Agreement must be supplying libraries as well as requesting libraries. Libraries must be willing to lend if they wish to borrow. The benefits of the Agreement are not available to non-suppliers.
3. The Agreement covers resource sharing among those libraries who sign the Agreement, regardless of the method of transmission of requests and/or materials.

**CLAUSE 4**

**PARTICIPATING LIBRARIES**

- ST.ALOYSIUS COLLEGE, EDATHUA,ALAPPUZHA
- SACRED HEART COLLEGE, CHALAKUDY,THRISSUR

**CLAUSE 5**

**GENERAL POLICIES**

- Only books and other items available on the premises of each library may be used for ILL transactions.
- The decision to lend material is always at the discretion of the lending library.
- Each participating library should have an ILL policy that stipulates which materials are not available for lending, loan periods, renewal periods and policy, recalls, lost or damaged materials.
- Each participating library should keep records of the number of requests sent and received and the number satisfied in each case using their own methods and software.
- Official request should go through the online form or through e-mail.
- Libraries receiving requests should deal with them as quickly as possible. When a request cannot be satisfied, then the borrowing library should be notified immediately.
- Loan periods should be adequate to allow for transmission in both directions as well as use by the borrower.

  
Dr. JOCHAN JOSEPH  
Principal  
St. Aloysius' College  
Edathua

  
Dr. Sr. Reena Ittyachan  
Principal  
Sacred Heart College  
Chalakyudy



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**CLAUSE 6**

**RESPONSIBILITIES OF BORROWING LIBRARIES**

- Borrowing libraries must exhaust their own resources before resorting to interlibrary loan.
- Verify the bibliographic details of the requested item to ensure they are adequate for its identification by the lending library.
- Requests must be submitted using the lending library's preferred method (e.g. online request form, email, etc.)
- Each borrowing library provides its own means to pick up from and return materials to the lending library.
- The borrowing library must record name and contact details of the end user.
- The borrowing library should ensure items are returned on time and respect any special conditions imposed.
- If damage or loss occurs, the borrowing library must meet all costs of repair or replacement.
- Borrowing libraries must comply with the conditions established by the lending library
- Ensure that staff is familiar with interlibrary loan policies and procedures.
- Keep statistics on the number of items requested and the number received.

**CLAUSE 7**

**RESPONSIBILITIES OF LENDING LIBRARIES**

- Respond to requests within three working days of receipt.
- Notify the borrowing library if an item is not available for loan or if there are any extenuating circumstances.
- When making a loan, clearly state the applicable conditions of the loan.
- Ensure that items supplied on loan are clearly marked with the name and address of the owning library, the date by which the loan is to be returned. Check items out to the borrowing library, not to the end user.
- Notify the borrowing library when items are available for pick up.

  
Dr. JOCHAN JOSEPH  
Principal  
St. Aloysius' College  
Edathua

  
Dr. Sr. Reena Ittyachan  
Principal  
Sacred Heart College  
Chalakyudy




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- Send timely courtesy reminders and/or overdue notices for items that are due to be returned.
- Ensure that staff is familiar with interlibrary loan policies and procedures.
- Keep statistics on the number of items requested and the number of requests filled.


**VALIDITY**

We, St. Aloysius College Edathua and Sacred Heart College, Chalakyudy, Thrissur agree to the agreement by approving the above terms and policies of the Inter Library Loan for Libraries. This Agreement will be valid one academic year (2021 - 2022) until it is deliberately terminated by either Party on mutually agreed terms, during which period will take effective steps for implementation of this MOU. The renewal of the same is possible after the termination of the MOU.

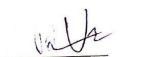
**AGREED:**

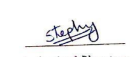
  
Principal  
St. Aloysius College Edathua  
**Dr. JOCHAN JOSEPH**  
Principal  
St. Aloysius' College  
Edathua



  
Principal  
Sacred Heart College, Chalakyudy  
Dr. Sr. Reena Ittyachan  
Principal  
Sacred Heart College  
Chalakyudy




  
Authorized Signatory  
Fr. T. JOHANN R. ISSAC  
Librarian  
St. Aloysius College  
Edathua - 689 573  
Witness 1:

  
Authorized Signatory  
Stephy K Sunny  
Librarian  
Sacred Heart College  
Chalakyudy  
Witness 2:

Scanned by CamScanner

## Subscription details by St. Aloysius College, Edathua



**Dr. Sangeeta Kaul**  
Director

**DELNET**  
Developing Library Network

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India  
Tel: 91-11-26742222, 26741266  
91-9810329992 (Mobile)  
E-mail: sangs@delnet.ren.nic.in,  
sangskaul2003@yahoo.co.in  
Web: www.delnet.in

DELNET/IM-8274/KSAC/MEM/2021

July 27, 2021

**Sub: DELNET Membership Renewal**

Dear Mr. Issac,

We acknowledge with thanks the receipt of ₹ 13,570 (₹ Thirteen Thousand Five Hundred Seventy only) received through NEFT dated 26.7.2021 made towards the DELNET Annual Institutional Membership Fee for the period 26.5.2021 to 25.5.2022. The receipt no. 65819 dated 27.7.2021 is enclosed for the office records.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : krsaca  
Password : saca8274


Kindly note your Inter Library Loan (ILL for Books) Password is "krsacalib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. Also, a complete user manual on how to access DELNET online databases is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 8274\*\*1992 to download the pdf, containing usage report of your institution.

I would like to mention that DELNET provides access to more than three crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through Knowledge Gainer Portal. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

I would also like to inform you that DELNET shall be glad to organise a one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the students, faculty, researchers and scholars of 'St. Aloysius College, Alleppey, Kerala'. It will help in the effective utilisation of DELNET resources and services.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,


  
Sangeeta Kaul

Mr. Tijomon P. Issac  
Librarian  
St. Aloysius College  
Edathua  
Alleppey-689573  
Kerala

Encl: (1) Receipt no. 65819 dated 27.7.2021 of ₹ 13,570  
(2) Tax Invoice  
(3) DELNET Poster  
(4) Certificate of Membership

No.: Receipt No./65819/2021-22

Dated 27-Jul-2021



**DELNET - Developing Library Network**  
Jawaharlal Nehru University Campus  
Nelson Mandela Road, Vasant Kunj  
New Delhi-110070  
State Name : Delhi, Code : 07


**Receipt**

Received with thanks from : **ST. ALOYSIUS COLLEGE**  
**EDATHUA, ALLEPPEY**  
**KERALA-689573**  
**[DELNET MEM. NO. IM-8274]**

The sum of : **Indian Rupees Thirteen Thousand Five Hundred Seventy Only**

By : **ST. ALOYSIUS COLLEGE, Bank of Baroda (India)**      98800070    26-Jul-2021    13,570.00  
Inter Bank Transfer

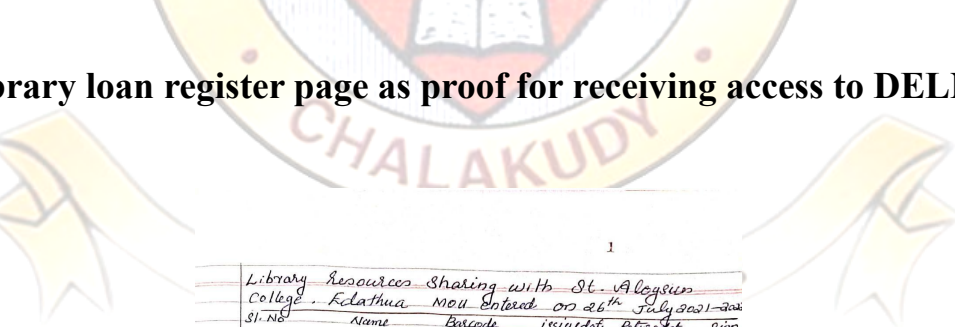
Remarks : **AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES FOR THE PERIOD 26.05.2021 TO 25.05.2022**

  
Auth: 37y

\*\*₹ 13,570.00/-

\*\*Subject to Realisation

## Inter library loan register page as proof for receiving access to DELNET



1

Sr. No.	Name	Barcode	Issuedate	Retardate	Sign
1.	Stephy K. Sunny (Librarian Ubcy)				
	* Received Delnet database 29 <sup>th</sup> July 2021 Username Password				
	* Received Koba expertise of backup & barcode point 10 <sup>th</sup> November 2021				
2.	Sh. Kuba. N.K. (Lib. Assst)				
	* Received Delnet database 29 <sup>th</sup> July 2021 Username Password				
3.	Ms. Shiji Jose (Lib. Assst)				
	* Received Delnet database 3 <sup>rd</sup> September 2021 Username Password				
4.	Received Koba expertise from Librarian Tijomon Issac St. Aloysius college Edathua.				

# DELNET Home Page

The screenshot shows the top portion of the DELNET website. At the top left is the DELNET logo with the tagline "Developing Library Network". To the right are links for "DELNET Brochure", "Silver Jubilee Documentary", "NACLIN", and "Newsletter". Below this is a horizontal navigation menu with items: "About Us", "Membership", "Services", "Resources", "Publications", "Software Support", "Programmes", "Member Testimonials", and "Contact Us". The main banner features a large image of a library interior with a circular emblem celebrating 30 years (1992-2022). Text on the banner reads "Access the Major Digital Library Resources in South Asia" and "New Discovery Portal". Below the banner, a breadcrumb trail shows "Home / DELNET Consortium of e-journals for 2021". A large orange banner below that reads "DELNET Consortium of e-journals for 2022". Underneath, there are two buttons: "Gale Cengage Learning Packages" and "ProQuest Packages".

This screenshot shows a Windows taskbar with several open applications: WhatsApp, 4.2.4\_A\_LIBR... (likely a library application), N-LIST: Na..., Carmel Col..., FinalSSR.p..., crietera 4.2..., and DELNET - e... The system tray on the right shows the date and time as 01:13 on 20-07-2022, along with icons for network, volume, and power.

This screenshot shows a browser window with the address bar displaying "Not secure | 164.100.247.26". The navigation menu includes "Google", "YouTube", "Maps", "Gmail", "Home - URKUND", "Sacred Heart | Dash...", "LIBRARY AND KNO...", "SIB ONLINE FEE PA...", and "Admin Login".

The screenshot shows the DELNET login page. On the left is the DELNET logo and a graphic of books and a mouse. The login form includes fields for "Username:" (containing "krsacd") and "Password:" (masked with dots), and a "Login" button. To the right are links for "About Us", "Membership Form", and "Feedback: sangskaul2003@yahoo.co.in". Below the login form, the text reads "Access Millions of Networked Library Resources through DELNET" followed by a list of resources: "3,50,00,000+ Books available for loan", "1,00,000+ list of Journals", "5,000+ Full-text E-journals", and "1,00,000+ Thesis/Dissertations". A blue button at the bottom says "Providing Information Support Services to the Scholarly World".

This screenshot shows a Windows taskbar with open applications: Adobe Scan 02-Au..., mou.pdf, and DocScanner Jul 19,.... The system tray shows the date and time as 17:40 on 19-07-2022.

This screenshot shows a browser window with the address bar displaying "Not secure | 164.100.247.26/Record/1547888". The navigation menu includes "Google", "YouTube", "Maps", "Gmail", "Home - URKUND", "Sacred Heart | Dash...", "LIBRARY AND KNO...", "SIB ONLINE FEE PA...", and "Admin Login".

The screenshot shows the DELNET search results page for the term "Education". At the top, there is a "HAPPY NEW YEAR 2022" banner. Below it is a search bar with the text "Search the DELNET Digital Library Resources". The search results show "Education" with a "Request a book" button. The "Corporate Author" is listed as "World Bank, Washington" and the "Format" is "Book". To the right, there is a "Similar Items" section with several entries, including "Education Published: (1974)" and "Education by: Russel, B. Published: (1974)".

This screenshot shows a Windows taskbar with open applications: Adobe Scan 02-Au..., mou.pdf, and DocScanner Jul 19,.... The system tray shows the date and time as 17:44 on 19-07-2022.

# Screenshots for proof of access to databases through N-LIST

