ACADEMIC YEAR 2022-23

GOVERNING BODY MEETING

DATE: 8/06/2022.
VENUE: GUEST ROOM
TIME: 5 pm.

The Governing Body meeting was held in the college guest room. The meeting was started with a silent player. All the members were present in the meeting. The Principal Dr. Sr. Reena Ittyachan welcomed all the members. The upcoming NAAC visit and the preparation was the main discussion. Many new facilities, including the facilities needed for sports and games were discussed and decided to construct OPEN GYM, BASKET BALL COURT, VOLLEY BALL COURT, YOGA & COUNCELLING CENTRE, RENEWATION OF FITNESS CENTRE, Renewation of Amenity Centre, Incubation centre, Renewation of canteen, Renewation of Panel Board Room, Ceiling of Generator room, car parking Shed etc. The Manager announced that the fund for the construction of new building is sanctioned. (for M.Sc. Zoology class rooms & lab, M.Sc. Integrated Psychology class and lab, exam hall etc.) The Governing Body decided to give training to non-teaching staff. The discussion came about the poor admission in the last academic year. The strength of the students are coming down. So the committee decided to try for Autonomous status to the college. The Vice Principal Dr. Percy gave Vote of Thanks. The meeting concluded at 6:30pm.

Secretary
(Dr. Sr. Reena Ittyachan)

Date: 2.6.2022.
Venue: College Auditorium
Time: 3 pm.

Sacred Heart College Management Education Council meeting was held in the College auditorium at 3pm on 2nd June 2022. The meeting began with a short prayer. The manager and Provincial Rev. Sr. Lilly Maria presided over the ~~function~~ meeting. Education Councillor Rev. Sr. Jane, Director Sr. Lalitha Teresa, Principal Dr Sr. Irene, Vice Principal Dr Sr A Giny Anto, Clarion Superior Sr Gemsy, Superintendent Sr. Shonet, and Bursar Sr Lisbeth attended the meeting.

As NAAC visit is expected in the academic year, ~~for~~ documentation and data uploading were the main areas of discussion in the meeting. The committee suggested that our alumnae could be appointed as interns and with their help we could upload the data smoothly. The committee also suggested that it is time to update the College website. Principal talked about the difficulties involved in SSR Documentation. Another point of discussion was that it is time to begin the construction works in the Commerce block as the land conversion documents are almost ready.

The committee planned to organise Retreat for the third year students. After a short discussion, the committee decided to send the III year catholic students to El-Ruha, Retreat Centre, Kadalundi, Kozhikode. The committee also congratulated the Principal for clearing all the Department Tests

The meeting came to an end by 6 pm.

1. Rev. Sr. Lilly Maria — Provincial & Manager — Lilly M
2. Rev. Sr. Jane. — Educational Councillor — Sr. Jane
3. Rev. Sr. Lalitha Teresa — Director — Sr. Lalitha Teresa
4. Rev. Dr. Sr. Irene. — Principal
5. Rev. Dr. Sr. A. Priny Amb — Vice Principal
6. Rev. Sr. Gomsy — Clarian Superior — Sr. Gomsy
7. Rev. Sr. Shanet — Superintendant — Sr. Shanet
8. Rev. Sr. Lisbeth — Bursar — Sr. Lisbeth

Date: 27.10.2022
Venue: College Auditorium
Time: 3pm.

Sacred Heart College Management Education Council meeting was held in the College Auditorium at 3pm on 27th October 2022 at 3pm. The meeting began with a Short prayer. The Manager and Provincial Rev. Sr. Lilly Maria Presided over the meeting. Education Councillor Rev. Sr. Jane, Director Rev. Sr. Lakshmi Teresa, Principal Rev Dr Sr Irene, Vice Principal Dr Sr A. Priny Arts, Clarian Superior Rev. Sr Gemmy Superintendent Rev Sr Shamet and Bursar Rev Sr Lisbeth attended the meeting.

First of all the Committee made an evaluation of the Retreat at El-Ruha Centre Principal Dr Sr Irene talked about the progress of the construction work. The Committee was also happy to know that after two years gap College could organize Onam celebration in a grand manner. "Sinkarimelam" was the centre of attraction of the day and the students were joyous with the troupe. Provincial appreciated the hard work of the staff behind SSR submission for the NAAC. The Committee also noted that the DV Report was almost satisfying

The Committee was happy to hear that Principal's Feast was also celebrated in a colourful manner. As it was the month of Rosary the students were encouraged to say Rosary soon after their lunch and a Rosary procession is planned by the end of the month. Such matters also discussed in the meeting. The meeting came to

an end by 5.30 pm.

Rev. Sr. Lilly Maria	Provincial & Manager	Lilly M
Rev. Sr. Jane	Education Councillor	Sr. Jane
Rev. Sr. Lalitha Teresa	Director	Sr. Lalitha Teresa
Rev. Dr. Sr. Irene	Principal	
Rev. Dr. Sr. A Priny Dato	Vice Principal	
Rev. Sr. Gemsy	Clarian Superior	Sr. Gemsy
Rev. Sr. Shanet	Superintendent	Sr. Shanet
Rev. Sr. Lisbeth	Bursar	Sr. Lisbeth

Date : 30.01.2023
Venue : College Auditorium
Time : 5pm.

Sacred Heart College Management Education Council meeting was held in the College Auditorium also on 30th January 2023 at 5pm. The meeting began with a prayer. The Manager and Provincial Rev. Sr. Lilly Maria presided over the ~~formation~~ Meeting Education Councillor Rev. Sr Tane Director Sr Lalitha Teresa Principal Dr Sr Irene Vice Principal Dr Sr A Priny Anto, Clarion Superior Sr Gemsy Superintendent Sr Shanet, and Bursar Sr Lisbeth attended the meeting.

The principal informed the Committee in the month of November, we offered holy mass for the repose of the departed ones with special remembrance to the staff, students and all those who are departed from S.H family. The Committee was also informed about the hearing attended in the Calicut University by the Principal in connection with Ms. Shalini's appointment. Then the Committee discussed about the upcoming NAAC visit which is already announced to happen on Feb 14th & 15th. The Committee suggested that staff should be more alert to keep all documents intact for the visit.

The Committee appreciated the works of IQAC and the staff members who worked hard to submit AQAR 2021-22. Principal informed the some more facilities to be added in the campus like Counselling centre for the Public, some modifications in the Library, fitness centre Renovation etc. Rev. Fr Raphel Kokkat blessed all the new amenities

In the Campus. The Committee was happy to learn that Ms. Bindu, Minister for Higher Education came to inaugurate the Sports Complex. The meeting came to an end with a short prayer by 1pm.

1. Rev-Sr. Lilly Maria - Provincial Cum Manager Lilly M
2. Rev-Sr. Jane - Education Councilor Sr. Jane
3. Rev-Sr. Lalitha Teresa Director Sr. Lalitha Teresa
3. Rev-Sr. Dr. Irene - Principal
4. Rev-Dr. Sr. A. Priny Arts - Vice Principal
5. Rev. Sr. Gemsy - Clarian Superior Gemsy
6. Rev. Sr. Shaned - Superintendent Sr. Shaned
7. Rev. Sr. Lisbeth - Bursar Sr. Lisbeth

The official visitation as per the costitution of the congregation has been made on 25-27 July 2023

FRANCISCAN CLARIST CONGREGATION KERALA INDIA TO HOLINESS THROUGH LOWLINESS ALVERNIA PROVINCE IRINJALAKUDA

PROVINCIAL SUPERIOR
F.C. CONGREGATION
ALVERNIA PROVINCIAL HOUSE
CHALAKUDY - 680 307

സേക്രഡ് ഹാർട്ട് കോളേജിലെ 2022-2023 അണ്ടയന വർഷത്തിലെ ഒന്നാമത്തെ കോളേജ് കൗൺസിൽ മീറ്റിംഗ് 06.06.2022 തിങ്കളാഴ്ച രാവിലെ 11 മണിയ്ക്ക് ഓഡിറ്റോറിയത്തിൽ വച്ച് നടത്തുപ്പെട്ടു. അതിന്റെ നടപടി കുറിപ്പ്

പ്രിൻസിപ്പലിന്റെ അദ്ധ്യക്ഷതയിൽ നടന്ന യോഗം 6.6.22 - തിങ്കളാഴ്ച രാവിലെ 11 മണിയ്ക്ക് കോളേജ് ഓഡിറ്റോറിയത്തിൽ വച്ച് നടത്തുപ്പെട്ടു.

യോഗത്തിൽ പങ്കെടുത്തവർ.

1. പ്രിൻസിപ്പാൾ Dr. Reena Ittyachan
2. ഷീന ജോസഫ് കെ. സൂപ്രണ്ട് Sheena Josephk
3. ഡോ. നിജോ വർഗ്ഗീസ് HOD Phy. Dept.
4. ഡോ. സന്തോഷ് പോൾ HOD Chem. Dept
5. ഡോ. ട്രെസ്സി. കെ. എൽ HOD Zoo. Dept.
6. ഡോ. ഷേർളി ജോസ് HOD Eco. Dept. Shirley K.S
7. ഡോ. ബിന്ദു ജോസ് HOD Eng. Dept. Bindu Jose
8. ~~മിസ്സ്~~ ഡോ. മീന ജെയ്ക്കബ് HOD His. Dept. Meeny
9. മിസ്സ്. സ്മിത ഡേവീസ് HOD Maths Dept.
10. മിസ്സ്. ഗായത്രി ബാബു. HOD Psychology Dept.
11. മിസ്സ്. സ്നേഹി കെ സ്ഞ്ഞി Librarian Stephy

അജണ്ട

1. കോളേജിന്റെ ഈ വർഷത്തെ നടത്തിപ്പിനെ കുറിച്ച് പഴുപ്പെയുക.
2. വിവിധ ജോലികൾ വിഭജിക്കുക
3. വിവിധ കൂട്ടുകളുടെ ഉത്തരവാദിത്വം ഉദ്ഘാടിക്കുക.
4. അനുവൻ വെരിപ്പ് ടിക്കേഷൻ കമ്മിറ്റികളെ നിശ്ചയിക്കുക.
5. ഈ വർഷം നടക്കേണ്ട NACC Visit ന് പ്രത്യേകം പ്രയുണ്ട്.

യോഗത്തിന്റെ ഉദ്ദേശ്യത്തെ കുറിച്ചും, അവശ്യകതയെ കുറിച്ചും ഉൾപ്പെടുന്ന വിശദീകരിച്ചു. കുട്ടികളുടെ പഠനകാര്യങ്ങളിൽ പ്രത്യേകം ഭാഗങ്ങൾ വരുത്തുമെന്ന് കൂട്ടുകൾ ഗംഭീരമായി പ്രതിജ്ഞ ചെയ്തിട്ടുണ്ട്. കോളേജിന്റെ നടത്തിപ്പ് ഗംഭീരമായി കൊണ്ടുപോകാൻ ജോലികൾ വിഭജിക്കുകയും വിവിധ കൂട്ടുകളുടെ ഉത്തരവാദിത്വം ഓരോട്ടീപ്പ് ഉൾപ്പെടുന്നതെ ഉദ്ഘാടിക്കുകയും പ്രയുണ്ട്. അനുവൻ വെരിപ്പ് ടിക്കേഷൻ കമ്മിറ്റികളെ നിശ്ചയിക്കുകയും, NACC Visit ന് വേണ്ടി പ്രയുണ്ട് കാര്യങ്ങളെ കുറിച്ച് പഴുപ്പെയുകയും പ്രയുണ്ട്.

തീരുമാനങ്ങൾ

1. Staff Advisor	Dr. Santhosh Paul
2. Student Advisor	Dr. Tessy K.L
3. College Union	Dr. V. Neetha, Ms. Feney K.F
4. Magazine	Dr. Laina A.L
5. Uty Examination	Dr. Molly John
Internal	Dr. Santhosh Paul
6. Fine Arts	Ms. Smitha Davis
7. Alumnae Association	Dr. Nijo Varghese
8. ASAP	Ms. Meenu Jacob
9. Star scheme	Dr. Nijo Varghese
10. WWS	Dr Anjali
11. SSP	Ms. Feney K.F
12. Women Cell	Ms. Amala Mary George
13. NSS	Dr. Vijitha Mukundan
14. CUSSP	Dr. Meenu Jacob

15 College Calender – Ms. Stephy K Sunny
1. Heritage Club – Dr. Meenu Jacob
2. Encon club – Dr. Nijo Varghese
3. Energy Club – Ms. Lency Jacob
4. Campus club – Dr. Jesmy Jose
5. Literary Club – Sr. Jini M.T, Ms. Darly Mathew
6. Hindi Club – Dr. Molly John
7. Eco Club – Ms. Nayana Sreedharan
8. Excel English club – Ms. Sreeja N Warrier
9. Septuagenarian Club – Dr. A Princy Anto.
10 Quiz Club – Dr. Nidhin T.J
11. Eureka Club – Dr. Laina A.L
12. Nature Club – Dr. Betty K.P
13. E-D Club – Mr. Libin Francis
14. Civil Service Club – Mr. Libin Francis
15. Debate Club – Ms. Nijil Jacobi
16. Yoga Club – Dr. Jesmy Jose
17. Histrionics Club – Ms. Darly Mathew
18. Oasis Club – Ms. Smitha Davis
19. Red Ribbon Club – Dr. Vijitha Mukundan
20. Bida Club – Dr. Tessy K.L
1. Women's Cell – Ms. Amala Mary George
2. Grievance Redressal Cell – Principal
3. Anti Ragging Cell – Principal
4. Anti Sexual Harassment Cell – Dr. Tessy K.L
5. Career Guidance Cell – Ms. Stephy K Sunny.

Annual Verification Committee

Physics Lab	Dr. Santhosh Paul	Jose James, Dr. Shirley Jose
Chemistry Lab	Dr. Tessy K.L	Dr. Betty K.P, Dr. Nidhin T.J
Zoology Lab	Dr. Nijo Varghese	Dr. Laina A.L, Linet Roshin
Botany Lab	Dr. V. Neetha	Nijil Jacobi, Amala Mary George

Computer Lab Ms. Smitha Davis Ms. Bindu Tomy Sr. Jini M.T
Library Dr. Meenu Jacob Ms. Darly Mathew Smina M.B
office Ms. Stephy K Sunny Dr A. Princy Anto Dr Jesmy Jose
Electronics Equipments Ms. Fency K.F Ms. Noble A Paliath Dr. Anjali

ഇ പ്രകാരം ആഭ്യന്തരവും കമ്മിറ്റികളുടെയും ഇന്നു രാവിലത്തെ പ്രധാനമായും ഇവരെ ഉൾപ്പെടുത്തുകയും സഹായിക്കാൻ ഇറ്റ് അംഗങ്ങളെ നൽകുകയും ചെയ്തു. NACC Visit നു മുമ്പു നടന്ന Alummene Meeting കൂടുവാനും ഇന്നുവരെ റിട്ടയർ ചെയ്ത് പോയ സ്റ്റാഫ് അംഗങ്ങളെ ഒരുമിച്ചു കൂട്ടി Association അംഗീകാരം നിരുമാനിച്ചു. കോളേജ് പർച്ചേയ്സ് കമ്മിറ്റി അംഗങ്ങളായി നിയമിച്ചവർ

1. Dr. Reena Ittyachan, Principal
2. Sheena Joseph K. Jr. Suptd.
3. Dr. Nijo Varghese HOD Phy Dept.
4. Dr. Santhosh Paul HOD Chem. Dept.
5. Ms Bindu Jose HOD Eng. Dept.

ഇന്നിവരെ കോളേജ് പർച്ചേയ്സ് കമ്മിറ്റി അംഗങ്ങളായും നിയമിച്ചു. 12.30 ഓടെ യോഗം അവസാനിച്ചു.

Principal
Sacred Heart College
Chalakudy

Date: 03/06/2022
Venue: Guest Room
Time: 1 pm.

The Staff Council meeting Convened by principal started with a Silent prayer. The meeting initiated with the plans for the academic year 2022-23. As the College is heading towards 4th cycle NAAC accreditation process the discussions Involved SSR Submission and its dates of Submission. The principal called for vast Support from all department for IQAC team during SSR Submission process, and reminded the need of the hour is to work as team. The meeting also discussed the dates of S4 PG and fourth Semester UG Internals and the dates for retreat for III DC Students. The principal announced to collect ~~[illegible]~~ order for all guest faculties. The Council welcomed new members of the council Dr. Jesmy Jose, HOD, Physical Education, Mr. Nijil Jacobi, HOD, Economics and Sr. Angela, HOD Malayalam. The meeting ended by 2.30 pm.

The members presented in the meeting were.

1. Dr. Sr. Reena Ittyachan (Principal)
2. Dr. Sr. Princy Anto (Vice Principal)
3. Dr. V. Nitha (HOD, Zoology) V. Nitha
4. Mr. Nijil Jacobi (HOD, Economics)
5. Dr. Nijo Varghese (HOD, Physics) Nijo
6. Dr. Santhosh Paul (HOD, Chemistry)
7. Dr. Meenu Jacob (HOD, History) Meenu

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8. Ms. Bindu Jose (HOD, English)
9. Adv. P.S. Najeeb (HOD, Commerce)
10. Ms. Smitha Davis (HOD, Mathematics)
11. Ms. Nivedidha Ajaygosh (HOD, Psychology)
12. Dr. Sr. Mini TV (HOD, Computer Science)
13. Dr. Sr. Betty KP (HOD, Botany)
14. (Sr. Angela) JMM.MT (HOD, Malayalam)
15. Mr. Jose James (HOD, Political Science)
16. Dr. Jesny Jose (HOD, Physical Education)
17. Ms. Stephy K Sunny (UGC Librarian)
18. Sr. Sheena Joseph (Jr. Supdt.) Sheena Joseph

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Date : 26/09/2022
Venue : Guest Room
Time : 2.00 pm.

The Staff council meeting convened by the principal started with a silent prayer. The main agenda of the meeting was to decide the dates of study leave and internal exams of III year under graduate students. It was decided that internals will be starting by october 21, and study holidays can be given before and a few after internal exams. There was discussions on the forthcoming program by MLA for honouring the toppers in X and XII board exams in the assembly. As the College is providing venue for the program, principal instructed the teachers should help in the event organization. It was also decided to conduct the talent test for first year undergraduate students should be held on NOV 1 along with kerala piravi celebrations. The meeting ended by 2.00 pm

The members presented in the meeting were

1. Dr. Sr. Reena Ittyachan [Principal]
2. Dr. Sr. Princy Anto [Vice Principal]
3. Dr. V. Neetha [HOD, Zoology]
4. Mr. Nijil Jacobi [HOD, Economics]
5. Dr. Niju Varghese [HOD, Physics]
6. Dr. Santhosh Paul [HOD, Chemistry]
7. Dr. Meenu Jacob [HOD, History]
8. Ms. Bindu Jose [HOD, English]
9. Adv. P.S. Najeeb [HOD, Commerce].

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10. Ms. Smitha Davis [HOD, Mathematics]
11. Ms. Niveditha Ajaygosh [HOD, Psychology]
12. Dr. Sr. Mini IV [HOD, Computerscience]
13. Dr. Sr. Betty KP [HOD, Botany]
14. Sr. Jini MT [HOD, Malayalam]
15. Mr. Jose James [HOD, Political Science]
16. Dr. Jesmy Jose [HOD, Physical Education]
17. Ms. Steply K Sunny [UGC Librarian]
18. Sr. Sheena Joseph [Jr. Supdt.] Sheena Joseph

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