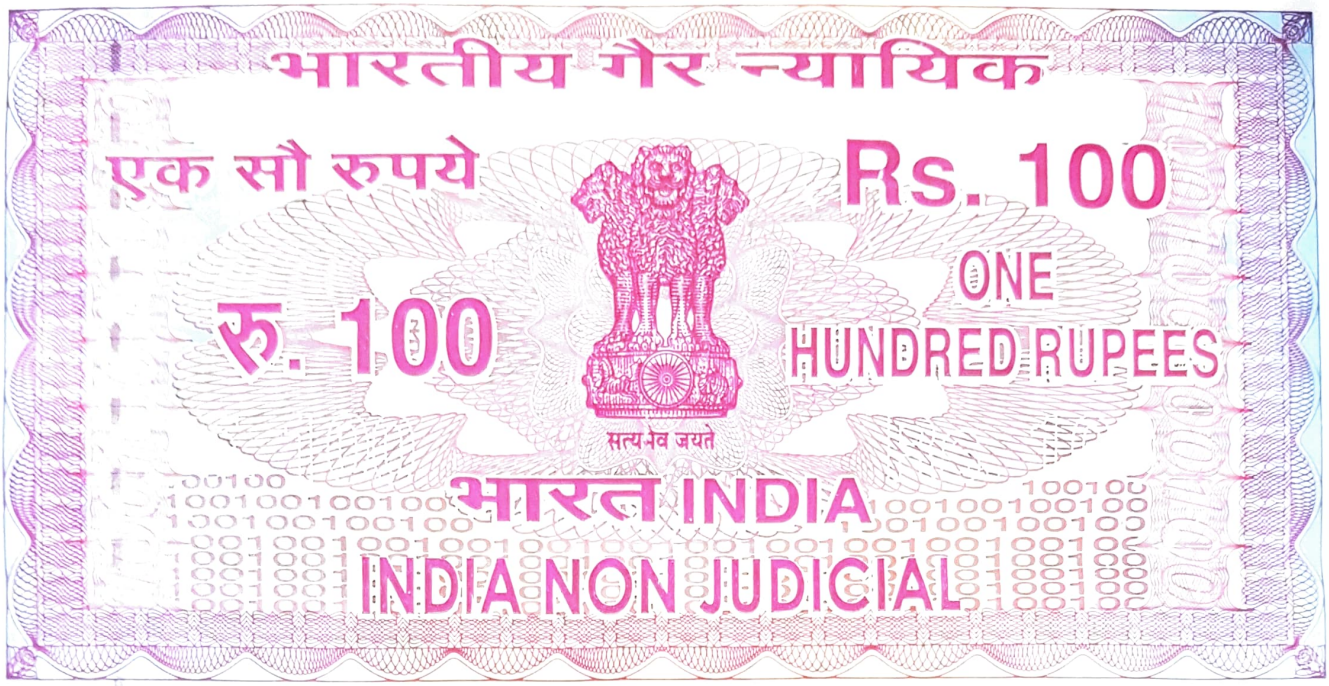


കേരളം केरल KERALA

DP 306290

MEMORANDUM OFUNDERSTANDING

This Memorandum of Understanding entered into on the 1st of Feb 2023 between Sacred Heart Women's College represented by its Principal,(herein after referred to as party of the first part) which terms shall mean and include its successors, representatives and assignees on the first part and Surround Tally IT Academy, TCXX/552/9, 1st floor, Opp.Ammankovil, Kottappuram, Thrissur- 680004 represented byits Proprietor Prathibha.S (hereinafter referred to as the party of the second part).

Whereas the party of the second parties Surround Tally IT Academy, TCXX/552/9, 1stfloor, opp.Ammankovil, Kottappuram, Thrissur to conduct certificate course in Tally with GST.

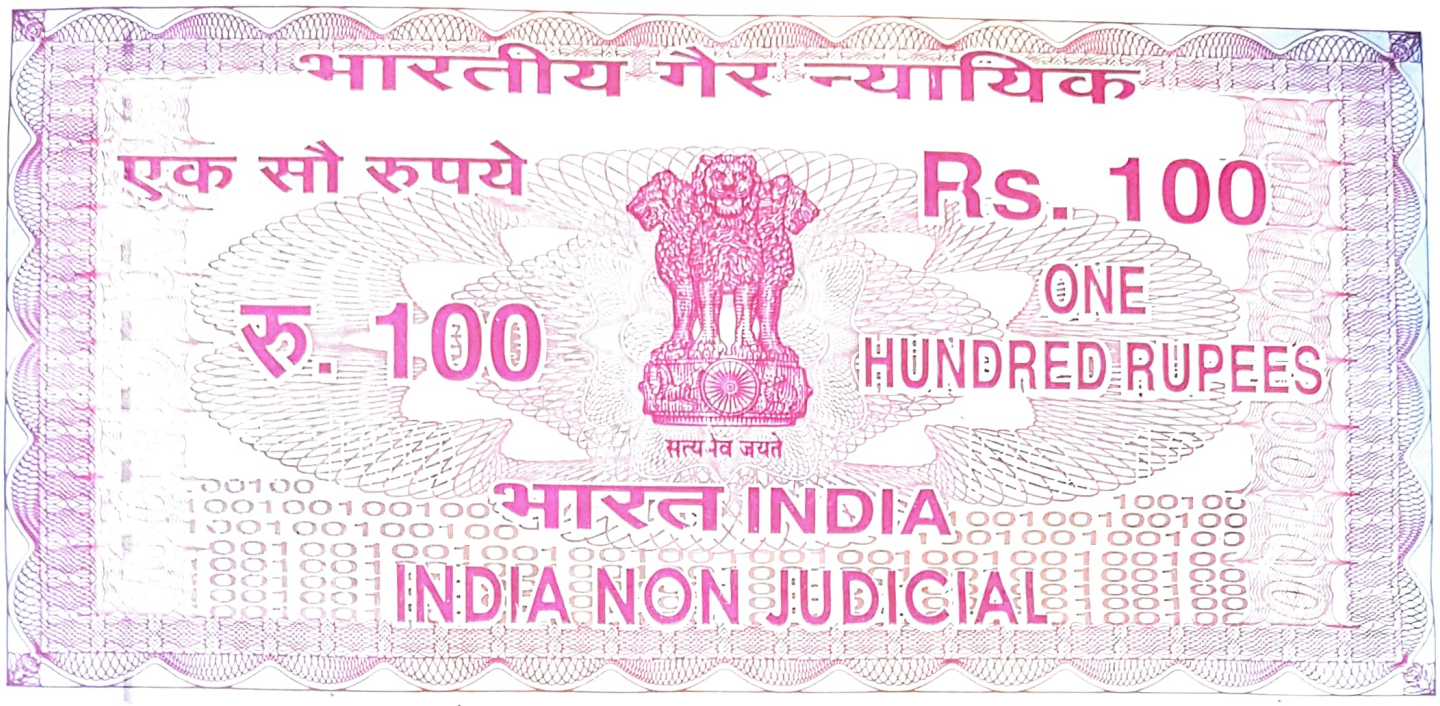
NUMBER 28099 Rs 100/-

Sold to

02/03/2023

VENDOR No: 35, TRICHUR
PRINCY SEBY

DIST. TREASURY STAMP D.
24 FEB 2023
THRISSUR



കേരള KERALA DP 306291

The party of the first part desires to have a linkage with Surround Tally IT Academy for providing certificate course in Tally with GST to the students the party of the second part accepts the proposal and both parties agreed to set forth with the following terms and conditions.

Now the Memorandum of Understanding witnessed:

1. The second party will arrange the aforementioned certificate course for the students.

2. The course duration will be a minimum of 30 hours to students in this academic year 2023.

3. Sacred Heart Women's College will only provide necessary infrastructure including classroom facilities, Computers and Electrical power to the possible extent. The college will have full control on those items under their possession and will provide the above said services and will maintain the Computer and accessories to the best of their ability and will regularly pay the electrical and other related expenses.

4. The date and time of the classes will be finalized on mutual discussion and can be changed on mutual agreement.

5. The Department of Commerce, Sacred Heart Women's College will be in charge of the programme as the representative of the party on the first part.

NUMBER 28100 Rs 100/-
Sold to
02/03/2023
VENDOR No: 35, TRICHUR
PRINCY SEBY

DIST. TREASURY STAMP DEPOT
24 FEB 2023
THRISSUR

6. The second party will conduct examination and issue certificate.

7. Both parties can suggest amendments and based on mutual agreement the necessary amendments can be made on the Memorandum of Understanding if required.

8. The Memorandum of Understanding will commence with effect from14th January 2023.

Principal

Proprietor

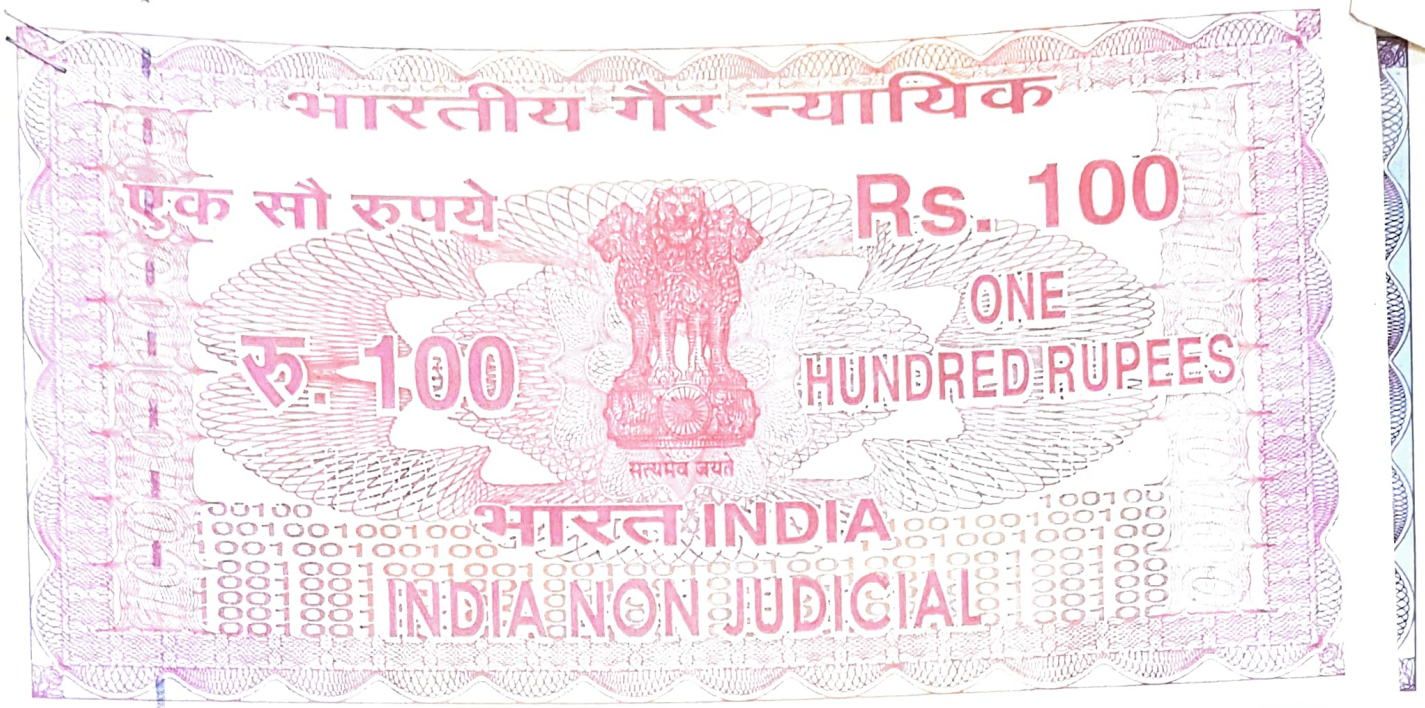
Prathibha s

(First Party)

(Second Party)

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE
CHALAKUDY

SACRED HEART COLLEGE
Accredited by NAAC with A+ Grade
CHALAKUDY



കേരളം केरल KERALA DL 861282

കരാർ

13.09.2022 രണ്ടായിരത്തി ഇരുപത്തിരണ്ട് സെപ്തംബർ മാസം പതിമൂന്നാം തിയ്യതി തൃശൂർ ജില്ല, ചാലക്കുടി താലൂക്ക്, കിഴക്കെ ചാലക്കുടി വില്ലേജ്, ടി ദേശത്ത് സ്ഥാപിതമായി പ്രവർത്തിച്ചു വരുന്ന എസ്.എച്ച്. കോളേജിനുവേണ്ടി പ്രിൻസിപ്പാൾ ഒന്നാം പാർട്ടിയായും തൃശൂർ ജില്ല, ചാലക്കുടി താലൂക്ക്, പടിഞ്ഞാറെ ചാലക്കുടി വില്ലേജ്, കല്ലുംപുറത്ത് ജോസഫ് മകൻ ബിനു ജോസഫിനു വേണ്ടി ടിയിൽ ടിയാന്റെ പിതാവ് ജോസഫ് എന്നവർ രണ്ടാം പാർട്ടിയായും എഴുതിയ കരാർ.

ഒന്നാം പാർട്ടി : പ്രിൻസിപ്പാൾ

രണ്ടാം പാർട്ടി : ബിനു ജോസഫിനു വേണ്ടി ജോസഫ്

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE
CHALAKUDY

SACRED HEART COLLEGE Accredited by NAAC with A+ Grade (3-550GPA) CHALAKUDY

SUB TREASURY CHALAKUDY 12 SEP

M. K. JOJO
VENDOR No: 20
CHALAKUDY

No/3242/13.09.2022 B100/
സിനോപ്സിസ്
കിഴക്കേചാലക്കുടി



കേരളം केरल KERALA DL 357589

ഒന്നാം പാർട്ടി പ്രിൻസിപ്പാൾ ആയി പ്രവർത്തിച്ചു വരുന്ന എസ്.എച്ച്. കോളേജിലെ വിദ്യാർത്ഥികൾക്ക് ഡ്രൈവിംഗ് പഠിപ്പിച്ച് ലൈസൻസ് എടുത്തു കൊടുക്കാമോ എന്ന് ഒന്നാം പാർട്ടി രണ്ടാംപാർട്ടിയോട് ആവശ്യപ്പെടുകയും ആയത് രണ്ടാം പാർട്ടിക്ക് സമ്മതവുമാകയാൽ താഴെ പറയുന്ന വ്യവസ്ഥകൾക്ക് വിധേയമായി ഈ കരാർ എഴുതി വക്കുന്നതുമാകുന്നു.

ഒന്നാം പാർട്ടി : പ്രിൻസിപ്പാൾ

രണ്ടാം പാർട്ടി : ബിനു ജോസഫിനു വേണ്ടി ജോസഫ്

SUB TREASURY CHALAKUDY
1 SEP 2022

15/09/2022

Ph 13065/12-09-2022 B109

M. K. JOJO
VENDOR NO: 20
CHALAKUDY

വ്യവസ്ഥകൾ

1. ഈ കരാറിന്റെ കാലാവധി 2022 സെപ്തംബർ 13 മുതൽ 2024 മാർച്ച് 31 വരെ ആയിരിക്കും.
2. ടി കരാർ പ്രകാരം റ്റൂ വീലർ ഒരു മണിക്കൂർ ക്ലാസും ഫോർ വീലർ 30 ക്ലാസിനും കൂടിയ പാക്കേജ് 8980/- രൂപ നിരക്കിൽ ഡ്രൈവിംഗ് പഠിപ്പിച്ച് കൊടുക്കാമെന്ന് രണ്ടാം പാർട്ടി സമ്മതിച്ചിരിക്കുന്നു.കൂടാതെ റ്റൂ വീലർ അരമണിക്കൂർ പ്രാക്ടീസിന് 150 രൂപ തരേണ്ടതുമാണ്.
3. ഫോർ വീലർ ലൈസൻസിന് മാത്രം 7490-/ രൂപ ആയിരിക്കും.
4. റ്റൂ വീലർ ലൈസൻസിന് മാത്രം 2940/- രൂപ ആയിരിക്കും.
5. പഠിക്കുന്ന കുട്ടികളുടെ ഓരോരുത്തരുടെയും വിഹിതമായി അഡ്വാൻസ് ഫീസായി 5000/- രൂപയും ബാക്കി ഡ്രൈവിഗ് ടെസ്റ്റിനു മുമ്പായി ഒന്നാം പാർട്ടി രണ്ടാം പാർട്ടിക്ക് കൊടുക്കേണ്ടതാണ്.
6. റ്റൂ വീലർ മാത്രം അഡ്വാൻസ് 2000/- രൂപയും ബാക്കി ടെസ്റ്റിനു മുമ്പായി ഒന്നാം പാർട്ടി രണ്ടാം പാർട്ടിക്ക് കൊടുക്കേണ്ടതാണ്.
7. ടി കരാർ പ്രകാരമുള്ള കാലയളവിൽ ഡ്രൈവിംഗ് ലൈസൻസ് സംബന്ധമായി സർക്കാർ തലത്തിൽ വരുന്ന നിയമനടപടികൾ മൂലമോ, ഫീസ് വർദ്ധനവ് മൂലമോ ഉണ്ടാകുന്ന മാറ്റങ്ങൾക്കനുസരിച്ച് മേൽ പ്രകാരം നിശ്ചയിച്ച നിരക്കുകളിൽ വ്യത്യാസം വരുത്താമെന്ന് ഇരുപാർട്ടികളും സമ്മതിച്ചിരിക്കുന്നു.

ഒന്നാം പാർട്ടി : പ്രിൻസിപ്പാൾ

രണ്ടാം പാർട്ടി : ബിനു ജോസഫിനു വേണ്ടി ജോസഫ്

15/09/2022

8. ഒന്നാം പാർട്ടി സ്ഥാപനത്തിന്റ അച്ചടക്കത്തിനെ ബാധിക്കുന്ന പെരുമാറ്റം രണ്ടാം പാർട്ടിയുടെയോ രണ്ടാം പാർട്ടിയുടെ ജീവനക്കാരുടെയോ ഭാഗത്തു നിന്നുണ്ടായാൽ ഈ കരാർ ഏക പക്ഷീയമായി റദ്ദുചെയ്യാൻ ഒന്നാം പാർട്ടിക്ക് അവകാശമുണ്ടാ യിരിക്കുന്നതാണ്.

മേൽപ്രകാരം എല്ലാം പരസ്പരം നിശ്ചയിച്ചും സമ്മതിച്ചും താഴെ എഴുതുന്ന സാക്ഷികൾ കാണെ ഇതിലും ഫോട്ടോസ്റ്റാറ്റ് കോപ്പിയിലും ഒപ്പിട്ടു ഒറിജിനൽ രണ്ടാം പാർട്ടിയും കോപ്പി ഒന്നാം പാർട്ടിയും കൈവശമെടുത്തിരിക്കുന്നു.

ഒന്നാം പാർട്ടി : പ്രിൻസിപ്പാൾ

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE
CHALAKUDY

SACRED HEART COLLEGE
Accredited by NAAC with A+ Grade (3-550GPA)
CHALAKUDY

രണ്ടാം പാർട്ടി : ബിനു ജോസഫിനു വേണ്ടി ജോസഫ്

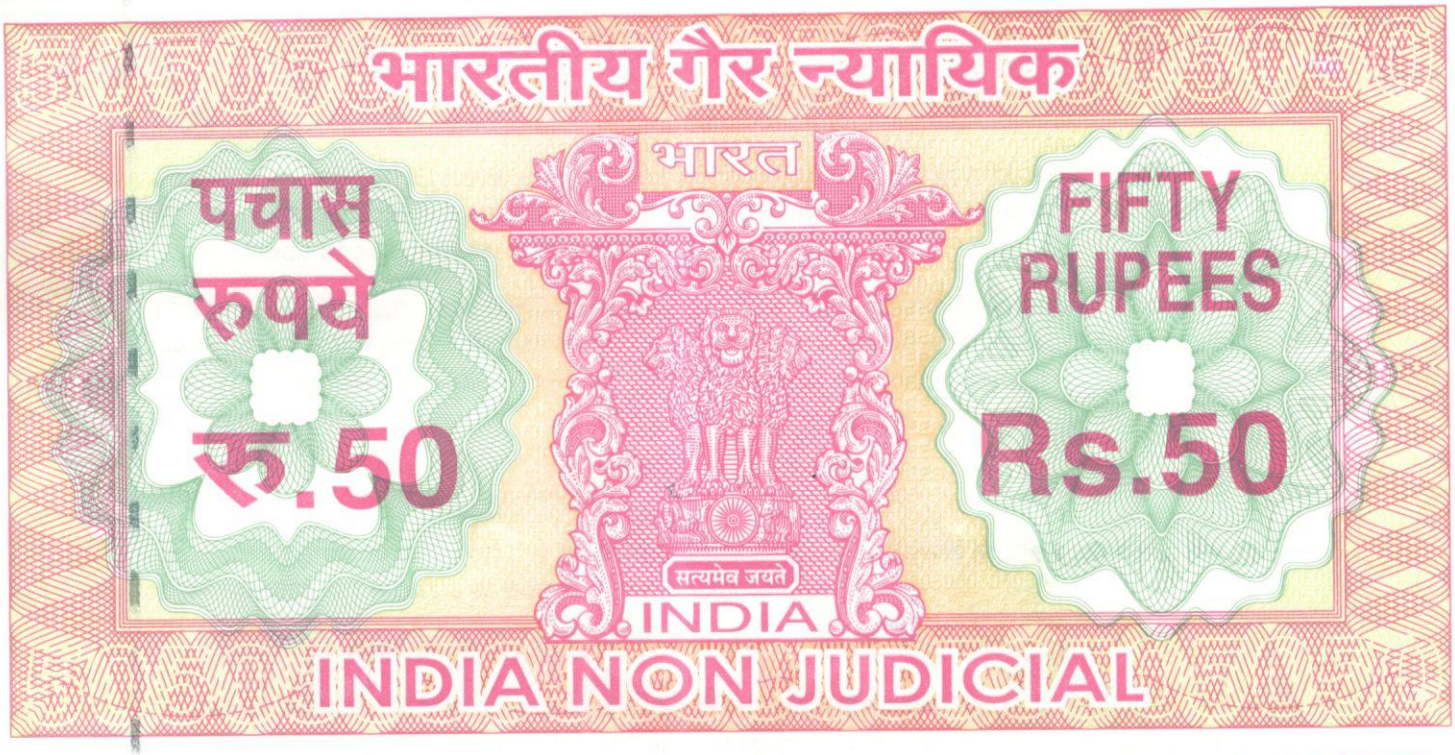
സാക്ഷികൾ

1. Adv. P.S. Najeeb, HOD, Commerce Dept- Najeeb

2.

ഒന്നാം പാർട്ടി : പ്രിൻസിപ്പാൾ

രണ്ടാം പാർട്ടി : ബിനു ജോസഫിനു വേണ്ടി ജോസഫ്



കേരളം केरल KERALA

CC 872603

Memorandum of Understanding on Exchange of Students/Staff/Faculty

Between

St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala, India

&

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

This Memorandum of Understanding (MoU) is effective as of 1st January 2021 to establish an affiliation by and between

St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala, India, an autonomous arts, science and commerce college for women, affiliated to the University of Calicut, and managed by the St. Joseph's Educational society of the Congregation of the Holy Family hereinafter referred to as SJC, of the FIRST PART,

And

Sacred Heart College, Chalakudy, Thrissur, an institution managed by the Alvernia province of Franciscan Clarist congregation under Calicut University hereinafter referred to as SHC, of the Second Part, for the purpose of exchange of faculty, staff and students

The aforesaid institutions are hereinafter referred to individually as institute and collectively as institutes.

NO: 22016
principal
st joseph's college
irinjalakuda

RURAL DISTRICT TREASURY
17 DEC 2020
IRINJALAKUDA

P.P. ABRAHAM
Acting Vendor No. 17
S/o. P.P. Paulson
Irinjalakuda

Preamble

WHEREAS, SJC and SHC have many areas of common interest in arts, science and commerce, considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education and research.

NOW THEREFORE, SJC and SHC have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions set out in the following sections.

Objective

Both Institutes agree to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.

The two institutions shall seek to promote Faculty/Scientist/Staff Exchanges

- The exchange of faculty to the mutual benefit of both institutions,
- Collaboration in teaching, research and consultancy studies in the field of mutual interest,
- The exchange of academic materials and publications,
- Conducting lectures,
- Undertaking joint research,
- Attachment of staff for purposes of curriculum development and review, attendance of courses, upgrading of teaching and research skills,
- Participating in seminars, symposiums, and other types of academic discussions,
- Co-supervising post-graduate students,
- Conducting study tours and joint consultancy work,
- Collaborative quality initiatives.

A specific plan will be worked out for each activity; setting forth detailed arrangements for collaboration will be agreed. Terms and conditions for each visit or an assignment or such exchange, will be worked out between the institutes.

Student Exchange

SJC and SHC agree that student exchange will be guided by principles listed below A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- Exchange students will be selected by mutual agreement between the home institution and the host institution.
- His/her programme/course of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.

- If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- SJC and SHC agree to provide suitable accommodation for student exchange.
- To avail travel expenses, students can apply for existing funding programs at their respective home institution.
- The exchange students will pay tuition and other fees at their home institution.

Other Areas:

- to conduct collaborative quality initiatives to improve academic and administrative quality of the institution
- to participate joint academic auditing for institution quality enhancement
- to exchange information on research and educational programs,
- to exchange information on teaching, learning material and other literature relevant to their educational and research programs,
- to jointly organize short-term continuing education programs on topics
- of mutual interest and to invite each other's faculty to participate therein,
- to organize jointly seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
- to propose and engage jointly in research or training programs sponsored by funding agencies, and to invite each other's faculty to participate therein,
- to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research,
- to use laboratory facilities in specific cases for a limited period,
- to permit students, staff and faculty members to use library facility.

SJC and SHC agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation.

Coordination

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of SJC, and a programme coordinator from the side of SHC, will periodically review and identify ways to strengthen cooperation between the two institutions.

Ownership of any intellectual property (including but not limited to confidential information, know-how, patents, copyrights, design rights, rights relating to computer software, and any other industrial or intellectual property rights) developed jointly during the course of this MOU shall be vested in both institutes to this Memorandum.

Validity

The Memorandum shall remain in force for a period of Two years commencing from effective date. Institutions may extend the term by written agreement signed by both after review. Either institution may terminate the MoU by giving written notice of Three months in advance to the other institution. Once terminated, neither SJC and SHC will be responsible for any

losses, financial or otherwise, which the other institutions may suffer. However, SJC and SHC will ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.

This MoU may be amended or modified by a written agreement signed by the representatives of both institutes. Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the host countries and rules and regulations of the institutions. Nothing in this Memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration. In case, there be a dispute relating to any aspect of academic cooperation, Principal, SJC and SHC will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

SJC and SHC welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

Signed for SJC

PRINCIPAL
ST. JOSEPH'S COLLEGE
(AUTONOMOUS)
IRINJALAKUDA - 680 121
THRISSUR DIST., KERALA

Witness 1

Signed for SHC

PRINCIPAL
SACRED HEART COLLEGE
CHALAKUDY

Witness 2

Libin Francis

ST. JOSEPH'S COLLEGE (AUTONOMOUS) PIN 680 121 IRINJALAKUDA

SACRED HEART COLLEGE Accredited by NAAC with A+ Grade (3.550GPA) CHALAKUDY



കേരളം केरल KERALA CW 306511

Memorandum of Understanding (MoU) on Exchange of Students/Staff/Faculty between

Christ College (Autonomous), Irinjalakuda, Thrissur, Kerala, India

&

Sacred Heart College, Chalakudy, Kerala, India

This Memorandum of Understanding (MoU) is effective as of 2nd June 2021 to establish an affiliation by and between

Christ College (Autonomous), Irinjalakuda, an arts and science college established in the year 1956 and managed by the Devamatha Province of the Carmelites of Mary Immaculate (CMI) hereinafter referred to as CCI, of the FIRST PART,

and

Sacred Heart College, Chalakudy, established in the year 1980 and managed by the Alvernia province of Franciscan Clarist congregation, hereinafter referred to as SHC, of the SECOND PART,

for the purpose of exchange of faculty, staff and students

Contd...2

SACRED HEART COLLEGE Accredited by NAAC with A+ Grade (3-550GPA) CHALAKUDY

Fr. Dr. Jolly Andrews
Assistant Professor-
In-charge of Principal
Christ College (Autonomous)
Irinjalakuda

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE
CHALAKUDY

PRINCIPAL
CHRIST COLLEGE IRINJALAKUDA

DISTRICT TREASURY 1 FEB 2021 JUDICIAL T.R. VENDOR No. 2 IRINJALAKUDA

The aforesaid institutions are hereinafter referred to individually as institution and collectively as institutions.

Preamble

WHEREAS, CCI and SHC have many areas of common interest in arts, science and commerce, considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education and research.

THEREFORE, CCI and SHC have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions set out in the following sections.

Objective

Both Institutes agree to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.

The two institutions shall seek to promote Faculty/Scientist/Staff Exchanges.

- The exchange of faculty to the mutual benefit of both institutions,
- Collaboration in teaching, research and consultancy studies in the field of mutual interest,
- The exchange of academic materials and publications,
- Conducting lectures,
- Undertaking joint research,
- Attachment of staff for purposes of curriculum development and review, attendance of courses, upgrading of teaching and research skills,
- Participating in seminars, symposiums, and other types of academic discussions,
- Co-supervising post-graduate students,
- Conducting study tours and joint consultancy work.

A specific plan will be worked out for each activity; setting forth detailed arrangements for collaboration will be agreed. Terms and conditions for each visit or an assignment or such exchange, will be worked out between the institutes.

Student Exchange

CCI and SHC agree that student exchange will be guided by principles listed below. A **home institution** refers to the institution, where a student is a full time student, and from where he/she is expected to graduate. A **host institution** refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- Exchange students will be selected by mutual agreement between the home institution and the host institution.
- His/her programme/course of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.

Contd...3

Fr. Dr. Jolly Andrews
Assistant Professor-
In-charge of Principal
Christ College (Autonomous)
Irinjalakuda

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE

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- The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
- If an-exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- CCI and SHC agree to provide suitable accommodation for student exchange.
- To avail travel expenses, students can apply for existing funding programs at their respective home institution.
- The exchange students will pay tuition and other fees at their home institution.

Other Areas:

- to exchange information on research and educational programs,
- to exchange information on teaching, learning material and other literature relevant to their educational and research programs,
- to jointly organize short-term continuing education programs on topics r of mutual interest and to invite each other's faculty to participate therein,
- to organize jointly seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
- to propose and engage jointly in research or training programs sponsored by funding agencies, and to invite each other's faculty to participate therein,
- to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research,
- to use laboratory facilities in specific cases for a limited period, o to permit students, staff and faculty members to use library facility.

CCI and SHC agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions.

These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation.

Coordination

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of CCI, and a programme coordinator from the side of SHC, will periodically review and identify ways to strengthen cooperation between the two institutions.

ownership of any intellectual property (including but not limited to confidential information, know-how, patents, copyrights, design rights, rights relating to computer software, and any other industrial or intellectual property rights) developed jointly during the course of this MOU shall be vested in both institutes to this Memorandum.

Contd...4

Fr. Dr. Jolly Andrews
Assistant Professor-
In-charge of Principal
Christ College (Autonomous)
Irinjalakuda

CHRIST COLLEGE (AUTONOMOUS) IRINJALAKUDA

Dr.Sr. Reena Ittyachan
Principal
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Validity

The Memorandum shall remain in force for a period of Five years commencing from effective date. Institutions may extend the term by written agreement signed by both after review. Either institution may terminate the MoU by giving written notice of three months in advance to the other institution. Once terminated, neither CCI nor SHC will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, CCI and SHC will ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.

This MoU may be amended or modified by a written agreement signed by the representatives of both institutes. Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the host countries and rules and regulations of the institutions. Nothing in this Memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration. In case, there be a dispute relating to any aspect of academic cooperation, Principal, CCI and SHC will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

CCI and SHC welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

Signed for CCI

Fr. Dr. Jolly Andrews
Assistant Professor-
In-charge of Principal
Christ College (Autonomous)
Irinjalakuda

Witness 1

TINO THOMAS K

Signed for SHC

Dr.Sr. Reena Ittyachan
Principal
SACRED HEART COLLEGE
CHALAKUDY

Witness 2

Riya Raphael

CHRIST COLLEGE (AUTONOMOUS) IRINJALAKUDA

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DETAILS OF FUNCTIONAL MEMORANDUM OF UNDERSTANDING (MoU):

Sacred Heart College, Chalakudy, Kerala

Table of Contents

Sacred Heart College, Chalakudy, Kerala 1

Details of Activities under MoU 2

Introduction 2

Activities conducted: 2

SPECIFIC OUTCOMES 3

DECLARATION 5

DETAILS OF FUNCTIONAL MEMORANDUM OF UNDERSTANDING (MoU):

NAME OF THE INSTITITION:

Sacred Heart College, Chalakudy, Kerala, India

Software License Agreement

File No:	
Name of the Collaborating Institution	Sacred Heart College, Chalakudy, Kerala, India
Area of collaboration	Academic, Staff and Student Exchange
Date of Initiation	*02 June 2021*
Co-ordinator Name	*Dr. Edwin Jose, Asst.Professor, Dept. of Physics*
National/ International	*National*
Duration of collaboration	*Five years*
Targeting departments/ beneficiaries	*College* Physics students, Astro club members, Teaching staff of Physics
Number of Students/ Faculty participated	42 students, 8 faculties, 12 local people.

Details of Activities under MoU

Introduction

College found that teachers can perform well in teaching as well as research, if they interact closely with neighbouring colleges. Hence under the MoU, three activities conducted during the academic year 2021-22.

Activities conducted:

1. Dr.Sr.Reena Ittyachan, Associate Professor, Dept. of Physics sanctioned research guideship from Calicut University at the Christ College research department of Physics and Ms.Vidya K Soman joined for research under Dr.Sr.Reena Ittyachan as per order no.177398/RESEARCH-B-ASST-2/2021/Admn dated 02/12/2021.
2. Two-Week Interdisciplinary Online Faculty Development Program on "Structural Analysis Using Rietveld Refinement, Microscopic and Compositional Analysis" during 29 September-13 October 2021, under the collaboration of 5 colleges in India.
3. Dr.Nijo Varghese, Head, Department of Physics, Sacred Heart College, Chalakudy as resource person, conducted a "sky watching night" with an 8 inch astronomical telescope on 23rd December 2021, Thursday from 5.00p.m. to 8.30p.m. The program started with an talk on "An Introduction to star gazing".



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MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

MATHLAB RESEARCH PVT. LTD.

AND

DEPARTMENT OF MATHEMATICS,

SACRED HEART COLLEGE, CHALAKUDY

This Memorandum of Understanding (MOU) is a service agreement, to provide Add-on courses in online modefor the ongoing degree students for acquiring necessary soft-skills,entered between**MathLab Research Pvt. Ltd.** (Hereafter referred to as **MathLab Research**),having its Registered Office at I[st] floor, Anjikkath Tower, Koonamthai (P O), Edappally, Cochin-682 024,and the **DEPARTMENT OF MATHEMATICS, SACRED HEART COLLEGE,** Railway Station Road, Chalakudy, Thrissur- 680307(hereafter referred to as **Department of Mathematics**).

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CHALAKUDY

SACRED HEART COLLEGE
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CHALAKUDY

For MathLab Research Pvt. Ltd.

Authorized Signatory

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY

09-05-2019
CHALAKUDY

NO: 4211 / 11.05.2019

PRINCIPAL, SECRED HEART COLLEGE
CHALAKUDY.

To this end the parties operating under this MOU agree as follows: -

A. **MathLab Research** isacompany, doing research, product development and provides industrial exposures to mathematics aspirants through industrial projects, trainings and Add-on courses.

B. **Department of Mathematics,** commenced in the year 1981, and in 2013 initiated BSc Programme with Statistics and Computer Science as Subsidiary Subjects. The department has been elevated to Post-Graduate Department (Aided Stream) in 2014.

The parties intend to enter into an MOU to conduct Add-On courses for the students of DEPARTMENT OF MATHEMATICS, SACRED HEART COLLEGE, CHALAKKUDYwith MATHLAB RESEARCHas their training partner.

C. **TRAINING PROGRAM:MathLab Research** will provide training content, train studentsand conduct practice tests to enhance their soft skills needed for industry. The following add-on courses will be provided:

1. **Formulae and Functions in Excel**
2. **Basics of GeoGebra**
3. **Mathematical Typesetting Using Latex**
4. **Fundamentals of Data Science**

The details of the training program are included in **Annexure 1**.

D. **THE STUDENTS:** MSc Mathematics Students of **Department of Mathematics** will be beneficiaries of the course.

E. **RESPONSIBILITIES–MathLab Research:**
MathLabResearchwill provide the content of the training of Add-on courses through its's official website and that includes recorded videos of theory and problems, pdf materials, tutorials and tests. Proper documentation of all add-on courses such as schedule of classes, detailed syllabi of the Add-On courses, certificates of Add-On courses, attendance log, results of tests and internal/final evaluation marks, will be submitted to **Department of Mathematics.**

F. **RESPONSIBILITIES – Department of Mathematics,**

- **Department of Mathematics**shall admit students from each batch of MSc Mathematics from the academic year 2022 to any of the Add-On courses mentioned in **Annexure 1.**
- **Department of Mathematics** on its part will be responsible to promote the training program among students and get the students registered for the program.
- **Department of Mathematics**will assign one of its faculty as the Course Coordinator for the smooth conducting of the training program.
- **Department of Mathematics**shall provide the lab facilities for the practical sessions of Add-on courses.

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G. **FEE:** The fee for this training program is attached in **Annexure-2**

H. **PAYMENT:**The fee is to be paid by **Department of Mathematics** directly to **MathLab Research** with intimation to the authorities concerned of **Department of Mathematics**before the commencement of the training. **MathLabResearch**will formally produce an invoice for the same to initiate the payment.

I. **REGISTRATION FOR THE PROGRAM**: Course Coordinator of the **Department of Mathematics** shall work closely with the **MathLabResearch**officials to complete all work related to the registration of the students for the program including the payment of the fees with proper documentation.

J. **THE SCHEDULE:**The schedule for the training sessions, practice tests and practical sessions, etc., and their timingsshall be mutually decided by **MathLabResearch**and **Department of Mathematics**taking into consideration of theregular class timings, university examinations etc. of the registered batch ofstudents.

K. **CONDUCTING OF THE CLASSES:** The online classes for the modules shall be conducted through**MathLabResearch**'s Website. The students should have the option to watch the video classes multiple times at their own convenience or **Department of Mathematics** shall provide the required facility(online/practical) for the registered students.

L. **EXCLUSIVE SESSIONS:** The sessions of each batch of **Department of Mathematics** are exclusively for the registered batch. Non-registered students will not have the access to the online course. Each course is designed for one class of students. Students from various departments or different year shall not be permitted to be grouped.

M. **TERM:**Terms of this MoUshall be for a period of three years (3 years) starting from 30th August 2022.The MoU can be renewed for a further period on terms agreed by the parties at that time.The courses will no longer be availableafter the above-mentioned duration. In case **Department of Mathematics** fails to admit students of a batch to any of the add-on courses, the MoU will be inactive thereafter.

N. **TERMINATION:**ThisMoU may be terminated by either party by notice in writing from the party not at fault if the other partyis in breach of this MoU and fails to remedy the breach within thirty (30) days from receipt of notice in writing from the first party specifying the breach.

O. **CONFIDENTIALITY OF INFORMATION:** The parties herewith undertake to treat confidentially all information that they obtain directly or indirectly from each other within the framework of the student mobilization and training engagement. Confidential treatment means that the information obtained may not be made available to a third party and that the information may not be used for the parties' economic purposes or for the purposes of a third party. The parties undertake to use the information obtained solely for the purpose stipulated in this MoU. Any use going beyond that purpose or the conveying of information to a third party requires the written consent of both parties.

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P. **FORCE MAJEURE:** Non-performance of either party (except for payment obligations) shall be excused to the extent that performance is rendered impossible by pandemics, strike, fire, flood, war, terrorism, act of God, government acts or orders or restrictions, failure of suppliers, or any other reason where failure to perform is beyond the control and not caused by the negligence of the non-performing party.

Q. **NON-COMPETE and NON- POACH:** **MathLab Research** and **Department of Mathematics**and its employees should not propose any potential project directly with the client(s)/ students for whom work is undertaken as part of this MoUwithout the formal and written consent of the other party.

R. **LANGUAGE:** The parties hereto are satisfied that this MoU and all related documents be drawn for training purposes or any other purposes in the English language.

S. **ALTERATION:** Alterations and supplements to this MoU must be made in writing to hold validity.
Neither of the parties shall do any act which is unethical, immoral or against any prevailing or future Law of India.

T. In the event of any dispute, the Courts in Ernakulam shall have jurisdiction

U. **DECLARATION:**IN WITNESS WHEREOF, THE UNDERSIGNED PARTIES, BY THEIR DULY AUTHORIZED REPRESENTATIVES BELOW, HAVE EXECUTED AND ENTERED INTO THIS MOU AS EFFECTIVE OF THE DATE OF SIGNATURE.

Department of Mathematics		MathLab Research	
SIGNATURE		SIGNATURE	
NAME	PRINCIPAL SACRED HEART COLLEGE CHALAKUDY	NAME	ARAVIND KRISHNAN. R For MathLab Research Pvt. Ltd.
TITLE		TITLE	Operations Manager.
DATE	30th August 2022	DATE	30th August 2022 Authorized Signatory

Seal

MathLab Research Pvt. Ltd. Cochin-24

Witness 1

SMITHA DAVIS
Assistant Professor, Head
Department of Mathematics
Sacred Heart College, Chalakudy.

Witness 2

AMALA MARY GEORGE
ASSISTANT PROFESSOR
SACRED HEART COLLEGE, CHALAKUDY

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Annexure 1 – Add-On Courses Training Details

No.	Topics	Details of Course
1	**Formulae and Functions in Excel**	• Course Duration- 30hrs per Semester • Recorded Video Sessions with Illustrations • Materials • Questions to be practiced in Labs • Internal and External Evaluation
2	**Basics of GeoGebra**	
3	**Mathematical Typesetting Using Latex**	
4	**Fundamentals of Data Science**	

Annexure 2 – Fees Structure

COURSE	DETAILS	FEE STRUCTURE
Formulae and Functions in Excel	MSc Mathematics Students	₹ 5,000/- **per batch**
Basics of GeoGebra		₹ 5,000/- **per batch**
Mathematical Typesetting Using Latex		₹ 5,000/- **per batch**
Fundamentals of Data Science		₹ 5,000/- **per batch**

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കേരളം केरल KERALA

DG 590521

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

Providence Women's College Calicut, Kerala, India

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

And

Providence Women's College Calicut, Kerala, India

This Agreement is made on the 26th Saturday of February 2022 between Sacred Heart College, Chalakudy, Thrissur, Kerala, India represented by its Principal, Dr.Sr.Reena Ittyachan (hereinafter referred to as **"SHC")** as **the first party** and Providence Women's College Calicut, Kerala, India represented by its Principal, Dr. (Sr.) Jaseena Joseph (hereinafter referred to as **"PWC")** as **the second party.**

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Providence Women's College Calicut,
Kerala, India

SACRED HEART COLLEGE CHALAKUDY Accredited by NAAC with A+ Grade (3.55CGPA)

PROVIDENCE WOMEN'S COLLEGE CALICUT

KB 360776 dt. 02.2022 Rs. 100/-
PRINCIPAL, SACRED HEART COLLEGE
CHALAKUDY.

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY.

SUB TREASURY CHALAKUDY
24 FEB 2022



കേരളം केरल KERALA

DG 590522

PURPOSE

Whereas

a) SHC, is an institution managed by the Alvernia province of Franciscan Clarist congregation, affiliated to the University of Calicut and aided by the Kerala government. The College, established in 1980, as a junior college with Pre-degree courses was upgraded to a first grade status in 1991 and is presently offering eight Under Graduate and six Post Graduate courses. The motto of the college is "LUX IN TENEBRIS LUCET" (Light Shines in Darkness). The College is located in a peaceful semi urban locality, the lush green gardens and well designed infrastructure provide the perfect ambience for learning, sharing and development of the students. The college was re-accredited by NAAC with A+ grade (CGPA 3.55) in 2017.

b) SHC is desirous to associate with PWC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

Whereas

c) PWC, Calicut, Kerala, founded by the sisters of Apostolic Carmel came into being

Page 2 of 6

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Providence Women's College, Calicut,
Kerala, India

SACRED HEART COLLEGE Accredited by NAAC with A+ Grade (3.55) CHALAKUDY

CALICUT PROVIDENCE WOMEN'S COLLEGE

SUB REGISTRY CHALAKUDY 24 FEB 2022

AD 36944/03-02-2022 Rs-100/-

PRINCIPAL, SACRED HEART COLLEGE
CHALAKUDY-

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY

on 1st July, 1952. It was the sacred mission of Mother Veronica the foundress of the congregation to train young women who had embraced religious life and send them far and wide on vocations of service to the community. Providence Women's College was the result of the efforts of such a committed group, headed by Mother Gabrielle, who became the Founder Principal. This was a dream come true for the young women in the Malabar region who had to otherwise go as far as Mangalore or Madras in search of a women's college. Thus this college opened a new chapter in the annals of Malabar, as its first women's college. The college is registered under the Apostolic Carmel Education Society, S No.4 of 1957, Calicut. The Managing Governing Body includes the Provincial Superior, Educational Secretary, the Principal, the Local Manager, a representative of the management and a religious staff nominated by the Provincial Superior.

d) PWC is desirous to associate with SHC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSESAS FOLLOWS

1. OBJECTIVE:

e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

f) In order to achieve the aforementioned objectives, both parties, in mutual

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Kerala, India

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Principal
Providence Women's College Calicut,
Kerala, India

PROVIDENCE WOMEN'S COLLEGE

agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. **AREAS OF CO-OPERATION:**

g) Whereas, SHC and ABC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interestin engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

i. *Research Collaborations:* Faculty / Researchers / Students of SHC and PWC can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centers etc.

ii. *Faculty Exchange with Partner Universities:* Faculty members of SHC and PWC can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

iii. *Student Exchange with Partner Universities:* Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

vi. Conduct cultural projects, study tours, as mutually agreed in writing between

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Providence Women's College Calicut,
Kerala, India

the parties prior to commencement of this activity.

vii. Collaboration between IQACs of both institutions to improvise the quality.

viii. Please add areas of cooperation as per your choices.....

4. FUNDING:

h) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.

i) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them toobtain safe, convenient lodging arrangements.

j) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue topay their salaries.

k) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

5. NO EMPLOYMENT RELATIONSHIP:

l) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, inall activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

m) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University / Government. However, the homeuniversity / Institution reserves the right to accept or reject any accreditation leading to an academic degree.

n) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

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Kerala, India

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Principal
Providence Women's College, Calicut,
Kerala, India

PROVIDENCE WOMEN'S COLLEGE CALICUT-9

7. **RIGHTS AND DUTIES:**

o) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to fostertheir integration, inviting and encouraging guest students to become involved in student life.

p) The institutions shall act as facilitators, but they will have no obligation whatsoever interms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.

q) The students / participants shall enjoy the same rights and privileges as regular students/ faculty, and shall observe the norms and rules of the Host University / Institution andin the host country. Any violation of the laws of the receiving country and / or the rulesof the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

r) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. **AUTONOMY:**

s) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. **TERM:**

t) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the otherparty six (6) months in advance.

u) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

10. **CONFLICT RESOLUTION:**

v) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each university / Institution. Either party may propose to

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Kerala, India

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Providence Women's College Calicut,
Kerala, India

PROVIDENCE WOMEN'S COLLEGE CALICUT-9

the other amodification of the Agreement at any time in writing.

11. ACTION PLANS:

w) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

i. Foundations or considerations that warrant the plan for inter-institutionalcollaboration;
ii. Objective of the action plan for inter-institutional collaboration;
iii. General conditions of the plan;
iv. Academic conditions of the plan;
v. Administrative and organizational conditions of the plan;
vi. Duration of the protocol;
vii. Intellectual property;
viii. Differences between the parties;
ix. Development of the collaboration project;
x. Project and/or program to be carried out;
xi. Financial budget;
xii. Reference to the subject of medical insurance and information.

12. CONFIDENTIALITY:

x) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must bekept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

y) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the

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Kerala, India

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Principal
Providence Women's College Calicut,
Kerala, India

PROVIDENCE WOMEN'S COLLEGE CALICUT

performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and asa token of conformity, we sign it in two counterparts, both of which will be considered originals.

Principal,
Sacred Heart College, Chalakudy
Thrissur, Kerala, India

Principal
Providence Women's College Calicut,
Kerala, India

Witnesses

Representative of the Xavier Board (National/Board Member)
Name of the Representative
Designation
Institution Name
Signature

Representative of XB Region (Region Name)
Name of the Representative
Designation
Institution Name
Signature

Representative of the First Party
Name of the Representative
Designation
Institution Name
Signature

Representative of the Second Party
Name of the Representative
Designation
Institution Name
Signature



കേരളം केरल KERALA

DE 630145

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

St. Xavier's College for Women, Aluva, Ernakulam, Kerala, India

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

And

St. Xavier's College for Women, Aluva, Ernakulam, Kerala, India

This Agreement is made on the 26th Saturday of February 2022 between Sacred Heart College, Chalakudy, Thrissur, Kerala, India represented by its Principal, Dr. Sr. Reena Ittyachan (hereinafter referred to as **"SHC")** as **the first party** and St. Xavier's College for Women, Aluva, Ernakulam, Kerala, India represented by its Principal, Prof. Dr. Milon Franz (hereinafter referred to as **"SXC")** as **the second party.**

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

PRINCIPAL, SACRED HEART COLLEGE, CHALAKUDY.

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY

INDIA TREASURY
09-05-2022
CHALAKUDY



കേരളം केरल KERALA DE 630128

PURPOSE

Whereas

a) SHC,Chalakudy, is an institution managed by the Alvernia province of Franciscan Clarist congregation, affiliated to the University of Calicut and aided by the Kerala government. The College, established in 1980, as a junior college with Pre-degree courses was upgraded to a first grade status in 1991 and is presently offering eight Under Graduate and six Post Graduate courses. The motto of the college is "LUX IN TENEBRIS LUCET" (Light Shines in Darkness). The College is located in a peaceful semi urban locality, the lush green gardens and well designed infrastructure provide the perfect ambience for learning, sharing and development of the students. The college was re-accredited by NAAC with A+ grade (CGPA 3.55) in 2017.

b) SHC is desirous to associate with SXC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

Whereas

c) **SXC, Aluva**, is a women's degree college located in Aluva, Kerala. It was established in the year 1964.

Principal
Sacred Heart College, Chalakudy, Thrissur, Kerala, India

NO. 4028/220 09.2022 ₹ 100

ALPHONSA VARGHESE VENDOR NO : 1 CHALAKUDY

Principal
St. Xavier's College for Women, Aluva, Ernakulam, Kerala, India

KERALA TREASURY 09-05-2022 CHALAKUDY

PRINCIPAL, SACRED HEART COLLEGE CHALAKUDY.

The college is affiliated with Mahatma Gandhi University.This college offers courses in arts, commerce and science. St. Xavier's College for Women is having Affiliation with reputed NAAC. These past few decades the institution has strived to foster a culture of Research and Innovation among its faculty and students and has imbued this through an active research and Innovation cell. Today, St.Xavier's College for Women has evolved into a gateway to excellence.

d) SXC is desirous to associate with SHC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

f) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

g) Whereas, SHC and SXC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

As per the purpose of the said agreement, the two parties shall:

i. *Research Collaborations:* Faculty / Researchers / Students of SHC and SXC can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centers etc.

ii. *Faculty Exchange with Partner Universities:* Faculty members of SHC and SXC can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

iii. *Student Exchange with Partner Universities:* Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

vi. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

vii. Collaboration between IQACs of both institutions to improvise the quality.

viii. Please add areas of cooperation as per your choices.....

4. FUNDING:

h) Expenses for airfare, transportation, room and board and personal expenses of

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.

i) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.

j) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

k) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

5. NO EMPLOYMENT RELATIONSHIP:

l) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

m) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University / Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.

n) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

7. RIGHTS AND DUTIES:

o) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

their integration, inviting and encouraging guest students to become involved in student life.

p) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.

q) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host University / Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

r) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:

s) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

t) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

u) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

10. CONFLICT RESOLUTION:

v) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

11. ACTION PLANS:

w) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

i. Foundations or considerations that warrant the plan for inter-institutional collaboration;
ii. Objective of the action plan for inter-institutional collaboration;
iii. General conditions of the plan;
iv. Academic conditions of the plan;
v. Administrative and organizational conditions of the plan;
vi. Duration of the protocol;
vii. Intellectual property;
viii. Differences between the parties;
ix. Development of the collaboration project;
x. Project and/or program to be carried out;
xi. Financial budget;
xii. Reference to the subject of medical insurance and information.

12. CONFIDENTIALITY:

x) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Xavier's College for Women, Aluva,
Ernakulam, Kerala, India

13. AMENDMENTS:

y) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

Principal
Sacred Heart College, Chalakudy
Thrissur, Kerala, India

Principal
St. Xavier's College for Women,
Aluva, Ernakulam, Kerala , India

Witnesses

Representative of the Xavier Board (National/Board Member)
Name of the Representative
Designation
Institution Name
Signature

XAVIER BOARD OF HIGHER EDUCATION IN INDIA BANGALORE

Representative of XB Region (Region Name)
Name of the Representative
Designation
Institution Name
Signature

Representative of the First Party
Name of the Representative
Designation
Institution Name
Signature

Representative of the Second Party
Name of the Representative
Designation
Institution Name
Signature



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DG 590523

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

Vimala College (Autonomous), Thrissur, Kerala, India

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

And

Vimala College (Autonomous), Thrissur, Kerala, India

This Agreement is made on the 26th Saturday of February 2022 between Sacred Heart College, Chalakudy, Thrissur, Kerala, India represented by its Principal, Dr.Sr.Reena Ittyachan (hereinafter referred to as **"SHC")** as **the first party** and Vimala College (Autonomous), Thrissur, Kerala, India represented by its Principal, Dr. Sr. Beena Jose (hereinafter referred to as **"VC")** as **the second party.**

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

TREASURY CHALAKUDY
24 FEB 2022

No. 36868/B6-02-2022 Rs. 100/-
PRINCIPAL, SACRED HEART COLLEGE
CHALAKUDY.

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY



കേരളം केरल KERALA

DG 590510

PURPOSE

Whereas

a) **SHC**,Chalakudy, is an institution managed by the Alvernia province of Franciscan Clarist congregation, affiliated to the University of Calicut and aided by the Kerala government. The College, established in 1980, as a junior college with Pre-degree courses was upgraded to a first grade status in 1991 and is presently offering eight Under Graduate and six Post Graduate courses. The motto of the college is "LUX IN TENEBRIS LUCET" (Light Shines in Darkness). The College is located in a peaceful semi urban locality, the lush green gardens and well designed infrastructure provide the perfect ambience for learning, sharing and development of the students. The college was re-accredited by NAAC with A+ grade (CGPA 3.55) in 2017.

b) **SHC** is desirous to associate with **VC** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

Whereas

c) **VC** is a Roman Catholic college for female students located in Thrissur, Kerala. It was established in **1967** and works under the management of the Nirmala Province,

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

NO:38809/A5.02.2022 ₹100/-
PRINCIPAL, SACRED HEART COLLEGE
CHALAKUDY.

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

ALPHONSA VARGHESE
VENDOR NO : 7
CHALAKUDY

SUB TREASURY CHALAKUDY
24 FEB 2022

Thrissur, of the Congregation of Mother Carmel in the Roman Catholic Church. The college is **NAAC 'A'** grade-accredited and it is affiliated to University of Calicut.

d) **VC** is desirous to associate with **SHC** on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

f) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

g) Whereas, SHC and VC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

i. *Research Collaborations:* Faculty / Researchers / Students of SHC and VC can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

Activities include, but are not limited to, efforts toward developing proposals for collaborative research,co-authoring publication, conducting joint research projects, or establishing joint research centers etc.

ii. *Faculty Exchange with Partner Universities:* Faculty members of SHC and VC can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

iii. *Student Exchange with Partner Universities:* Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

vi. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

vii. Collaboration between IQACs of both institutions to improvise the quality.

viii. Please add areas of cooperation as per your choices.....

4. FUNDING:

h) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.

i) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

j) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

k) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

5. NO EMPLOYMENT RELATIONSHIP:

l) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

m) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University / Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.

n) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

7. RIGHTS AND DUTIES:

o) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.

p) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.

q) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host University / Institution and in the host country.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

Any violation of the laws of the receiving country and / or the rules of the Host University / Institution by an exchange participant shall be grounds for theimmediate termination of the privileges in the context of this Agreement.

r) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:

s) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

t) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

u) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

10. CONFLICT RESOLUTION:

v) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

11. ACTION PLANS:

w) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

i. Foundations or considerations that warrant the plan for inter-institutional collaboration;

ii. Objective of the action plan for inter-institutional collaboration;

iii. General conditions of the plan;

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

iv. Academic conditions of the plan;

v. Administrative and organizational conditions of the plan;

vi. Duration of the protocol;

vii. Intellectual property;

viii. Differences between the parties;

ix. Development of the collaboration project;

x. Project and/or program to be carried out;

xi. Financial budget;

xii. Reference to the subject of medical insurance and information.

12. CONFIDENTIALITY:

x) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

y) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

Principal
Sacred Heart College, Chalakudy
Thrissur, Kerala, India

Principal
Vimala College (Autonomous),
Thrissur, Kerala, India

Witnesses

Representative of the Xavier Board (National/Board Member)
Name of the Representative
Designation
Institution Name
Signature

Representative of XB Region (Region Name)
Name of the Representative
Designation
Institution Name
Signature

Representative of the First Party
Name of the Representative
Designation
Institution Name
Signature

Representative of the Second Party
Name of the Representative
Designation
Institution Name
Signature



കേരളം केरल KERALA

DE 351962

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

St. Thomas College (Autonomous), Thrissur, Kerala,India

MEMORANDUM OF UNDERSTANDING
(MoU)

Between

Sacred Heart College, Chalakudy, Thrissur, Kerala, India

And

St. Thomas College (Autonomous), Thrissur, Kerala,India

This Agreement is made on the 26th Saturday of February 2022 between Sacred Heart College, Chalakudy, Thrissur, Kerala, India represented by its Principal, Dr. Sr. Reena Ittyachan (hereinafterreferred to as **"SHC")** as **the first party** and St. Thomas College (Autonomous), Thrissur, Kerala,India represented by its Principal, Dr. Fr. Martin K A (hereinafter referred to as "**STC**") as **the second party.**

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

(V6137567/2S:2-2022/104)
PRINCIPAL SACRED HEART
COLLEGE CHALAKUDY

Principal
St. Thomas College (Autonomous), Thrissur,
Kerala, India

SBI TREASURY CHALAKUDY
21 FEB



കേരളം केरल KERALA DE 351963

PURPOSE

Whereas

a) SHC,Chalakudy, is an institution managed by the Alvernia province of Franciscan Clarist congregation, affiliated to the University of Calicut and aided by the Kerala government. The College, established in 1980, as a junior college with Pre-degree courses was upgraded to a first grade status in 1991 and is presently offering eight Under Graduate and six Post Graduate courses. The motto of the college is "LUX IN TENEBRIS LUCET" (Light Shines in Darkness). The College is located in a peaceful semi urban locality, the lush green gardens and well designed infrastructure provide the perfect ambience for learning, sharing and development of the students. The college was re-accredited by NAAC with A+ grade (CGPA 3.55) in 2017.

b) SHC is desirous to associate with STC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

Whereas

c) STC, Thrissur is one of the leading academic institutions in the higher education sector of Kerala since 1919. It has a long and proud tradition of excellence in training, teaching and

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

PRINCIPAL SACRED HEART COLLEGE CHALAKUDY

Principal
St. Thomas College (Autonomous), Thrissur,
Kerala, India

TREASURY CHALAKUDY 21 FEB

research in a number of academic disciplines including Literature, Physics, Chemistry, Botany, Zoology, Statistics, Mathematics, Computer science, Data Science, Forensic Science, Electronics, Economics, Commerce, Psychology, Criminology and Social science. It attracts some of the brightest minds from all over Kerala and from different parts of the country and Asia, and its alumni has made outstanding contributions to academics, governance and industry. The recent NAAC re-accreditation in 2016 with 3.40 CGPA & 'A' grade proves the potential of this institution. The University Grants Commission has granted Autonomous Status in this year (2014). In 2016 college is recognized as College with Potential for Excellence by UGC. The college was enlisted as one among the 100 Best Colleges in India in the NIRF Ranking for three consecutive years. In NIRF Ranking 2021, the college was placed at 64th Rank nationally. The UGC identified the institution as a NAAC Mentor College under UGC Paramarsh Scheme. The college was funded by the Department of Science & Technology (DBT) under Star College Scheme. The college continues its journey crossing several milestones, carrying out its mission and realizing its vision.

d) STC is desirous to associate with SHC on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSESAS FOLLOWS

1. OBJECTIVE:

e) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

f) In order to achieve the aforementioned objectives, both parties, in mutual

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Thomas College (Autonomous),Thrissur,
Kerala, India

agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

g) Whereas, SHC and STC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

i. *Research Collaborations:* Faculty / Researchers / Students of SHC and STC can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centers etc.

ii. *Faculty Exchange with Partner Universities:* Faculty members of SHC and STC can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

iii. *Student Exchange with Partner Universities:* Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

iv. *Promotion of integrated studies for related studies:* The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

vi. Conduct cultural projects, study tours, as mutually agreed in writing

Principal
Sacred Heart College, Chalakudy, Thrissur,
Kerala, India

Principal
St. Thomas College (Autonomous), Thrissur,
Kerala, India

between the parties prior to commencement of this activity.

vii. Collaboration between IQACs of both institutions to improvise the quality.

viii. Please add areas of cooperation as per your choices.....

4. FUNDING:

h) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.

i) Students, interns and officers shall be responsible for requesting and obtaining lodgingby inquiring with the university, which shall provide every help necessary for them toobtain safe, convenient lodging arrangements.

j) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue topay their salaries.

k) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

5. NO EMPLOYMENT RELATIONSHIP:

l) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labor nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationshipsshall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

m) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University / Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.

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Sacred Heart College, Chalakudy, Thrissur,
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Principal
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Kerala, India

n) The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

7. RIGHTS AND DUTIES:

o) The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.

p) The institutions shall act as facilitators, but they will have no obligation whatsoever interms of the actions, behaviors or financial aspects of the students / participants involved in the exchange.

q) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host University / Institution andin the host country. Any violation of the laws of the receiving country and / or the rules of the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

r) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:

s) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

t) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the otherparty six (6) months in advance.

u) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

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10. CONFLICT RESOLUTION:

v) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated

to such end by each university / Institution. Either party may propose to the other amodification of the Agreement at any time in writing.

11. ACTION PLANS:

w) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

i. Foundations or considerations that warrant the plan for inter-institutionalcollaboration;
ii. Objective of the action plan for inter-institutional collaboration;
iii. General conditions of the plan;
iv. Academic conditions of the plan;
v. Administrative and organizational conditions of the plan;
vi. Duration of the protocol;
vii. Intellectual property;
viii. Differences between the parties;
ix. Development of the collaboration project;
x. Project and/or program to be carried out;
xi. Financial budget;
xii. Reference to the subject of medical insurance and information.

12. CONFIDENTIALITY:

x) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement.

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Kerala, India

Principal
St. Thomas College (Autonomous),Thrissur,
Kerala, India

For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must bekept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

y) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

_____,

Principal
Sacred Heart College, Chalakudy
Thrissur, Kerala, India

_____,

Principal
St. Thomas College (Autonomous),
Thrissur, Kerala, India

Witnesses

Representative of the Xavier Board (National/Board Member)
Name of the Representative
Designation
Institution Name
Signature

Representative of XB Region (Region Name)
Name of the Representative
Designation
Institution Name
Signature

Representative of the First Party
Name of the Representative
Designation
Institution Name
Signature

Representative of the Second Party
Name of the Representative
Designation
Institution Name
Signature