**Sacred Heart College (Autonomous), Chalakudy**

**Minutes of the Hindi Board of Studies, 2024**

**Date - 18/07/2024**

**Time - 11.30 AM**

**Venue - Department of Hindi, Sacred Heart College (Autonomous), Chalakudy**

**Mode of Meeting - Hybrid**

**AGENDA:**

1. Review and approval of the UG Syllabus and curriculum .

2. Discussion of Outcome Based Education and Course Outcome ( CO ) Programme Outcome (PO) Mapping which is being carried out in the college.

3 Discussion and Approval of Open Ended Module of first semester of each course.

4. Discussion on internal assessment.

5. Any other relevant academic matters .

**Members:**

1. Sreeja N S
2. Ritty. P I
3. Dr. Asha G
4. Dr. Babu K Viswanathan
5. Dr. Nadia C Raj
6. Sr. Lucy Ittoop

REENA ITTYACHAN

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7. Mr. Rajesh K

The Meeting was conducted in Hybrid mode.

The Meeting began at11.30 AM at Hindi Department.

The Chairperson of the Meeting Ms. Sreeja N S welcomed the members.

**The Major Points and Suggestions in the discussion :-**

1. To adopt the same Syllabus of University of Calicut for UG Courses without Making any Changes in it for a period of one year.

2. Discussed and approved the Syllabus for open ended Module of each course for first Semester.

3. Internal assessment Methods were discussed. It was decided to adopt new methods.

4. Two Internal Examinations will be conducted as part of Internal assessment and COs and PSOs are to be included in it.

5. To assign BoS Chairperson to prepare a panel of Question Paper Setters and External examiners for Internal Exams.

The Meeting came to an end at 1 pm with the Chairperson thanking all for their observations and Suggestions.

**Members Present**

**1. Sreeja N S**

**2. Ritty P I**

**3. Dr. Asha G (Online)**

**4. Dr. Babu K Viswanathan**

**5. Dr. Nadia C Raj**

**6. Sr. Lucy Ittoop**

**7. Mr. Rajesh K (Online)**