REENA ITTYACHAN
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Minutes of Finance Committee Meeting held on 28th Nov 2024 at 2:30pm at the Principal's chamber

Agenda: Discussion on the Budget submitted by the Controller of Examinations of SH College (Autonomous) in connection with the Conduct of Examinations and its financial expenses

Members Present:

1. Principal — Finance Committee Member
2. Vice Principal — "
3. Bursar — "
4. Adv. P. S. Najeeb — "

Discussions & Decisions:-

All the following decisions are applicable for I Semester (2024-25) UG & PG Valuation

1. Remuneration for invigilation per Exam : 50/-
2. Preferably one Chief Examiner, who can handle maximum subjects in each Department should be selected. In the unavailability of such an expert, Controller of Examiner can invite one or two Chief Examiners as per the need.
3. Remun Consolidated Remuneration for Chief Examiner per day 1200/- +
Scrutiny Remuneration per paper PG : 43. UG : 35
+ TA as per Govt Rule

4. Additional Examiness Remuneration.
Permanant faculties and Gst Guest faculties consider the valuation camp as part of their duty and consider it as a complimentary service. (do not expect payment)
But for the Management Guest Faculties Remuneration will be as follows:-

UG : 25/- per paper
PG : 30/- per paper

] It will be paid only after the conduct of IIsem Examination

5. Remuneration for Chairman:-

For the Post graduate Departments, which includes
PG & UG classes → 1000/-
Others → 750/-

6. Remuneration for Superintendent of Office.
for Isem UG & PG Exam
Consolditated Remuneration: 4000/-

7. Remuneration for Answer key preparation is 500/- Rs per paper.