DATE: 27-08-2024

MINUTES OF THE ACADEMIC COUNCIL MEETING

AGENDA OF THE MEETING

1. Approval of minutes of BoS
2. Approval of Examination Manual
3. Approval of Academic calendar
4. Any other academic matters.

REENA ITTYA CHAN Digitally signed by REENA ITTYACHAN Date: 2026.02.11 16:29:51 +05'30'

MEMBERS PRESENT

1. Prof. Dr. Sr. Reena Ittyachan, Chairman
2. Dr. V. M. Chacko, University Nominee
3. Dr. Nisha M, University Nominee
4. Dr. Ibrahim Cholakkal, University Nominee
5. Prof. Dr. K. V. Thomas, Expert from outside the college
6. Prof. Dr. C. A. Babu, "
7. Ms. Jinu Thomas, "
8. Adv. Laya M.A, "
9. Mr. Smijay Gokuldasan, "
10. Mr. V.P. Nandakumar, "
11. Mr. Josephee Valtoly (online), "
12. Dr. Santhosh Paul (online), Controller of Examination
13. Prof. Krishnakumar,
14. Ms. Fency K.F,
15. Ms. Sandra Juliet Jose,
16. Mr. Libin Francis,
17. Dr. Nijo Varghese, HoD, Dept. of Physics
18. Dr. Santhosh Paul, HoD, Dept. of Chemistry
19. Dr. V. Neetha, HoD, Dept of Zoology

3. The experts suggested to provide coaching for qualifying examinations like NET along with the regular classes of the PG students.

4. The examination manual was reviewed and approved by the experts and other members. Suggestions were made by them to include MCQ's for concept development and also to try to conduct oral viva and openbook examinations. They emphasized on following the examination manual strictly

5. The members approved the academic calendar. They advised to include the schedule of the entire programme's in the calendar to make it more student friendly.

6. As part of discussion related to other academic matters, the members suggested to convert the projects of PG students into research papers which will inturn help in developing research oriented methods among faculty and students. It was suggested to include compulsory internship programmes for students. The attendence for the students can be provided once they produce the certificate of completion.

7. The experts from outside the college, suggested to mentor student to understand and recognise their skills and to properly guide them to either go for placements or to qualify various entrances for higher education. It was advised to provide incentives for students of self financing stream if they get placed for various jobs.

8. The members suggested to regularly conduct add-on courses and encourage students to attend various certificate course to enhance their academic ability.

NAME AND SIGNATURES OF THE MEMBERS PRESENT

1. Prof. Dr. Reena Ittyachan (Principal) 27/08/24
2. Prof. Dr. Chacko. V.M
3. Nisha. M
4. Prof. Dr. Ibrahim Cholakkal
5. Adv Laya M.A
6. Prof. Dr. K.V. Thomas Thomas 27/08/24
7. C A Babu 27/8/24
8. Nijo Varghese
9. Smitha Davis 27/8/24
10. Sr. A. Priny Anto 27/8/24
11. Dr Hini T V 27/8/24
12. Dr. Betty K.P. 27/8/24
13. Sr. Jini M.T 27/8/24
14. Jose James
15. Dr. Jesmy Jose 27/08/24
16. Dr. Meenu Jacob 27/8/24
17. Libin Francis
18. Krishna Kumar
19. Adv. P.S. Najeet
20. Dr. Santhosh Paul
21. Dr. V. Neetha
22. Amala Mary George
23. Mr. Smijay Gokuldas
24. Ms. Sandra Juliet Jose
25. Mr. Nijil Jacobi
26. Ms. Fency K.F.