



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SACRED HEART COLLEGE
Name of the head of the Institution	Dr. Reena Ittyachan
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04802701159
Mobile no.	9947763648
Registered Email	shcollegecky@gmail.co
Alternate Email	principalshcollegecky@gmail.com
Address	Railway station road, Chalakudy, Thrissur
City/Town	Chalakudy
State/UT	Kerala
Pincode	680307

<b>2. Institutional Status</b>																															
Affiliated / Constituent	<b>Affiliated</b>																														
Type of Institution	<b>Women</b>																														
Location	<b>Semi-urban</b>																														
Financial Status	<b>state</b>																														
Name of the IQAC co-ordinator/Director	<b>Dr. Shirley Jose K</b>																														
Phone no/Alternate Phone no.	<b>07019044663</b>																														
Mobile no.	<b>9846603436</b>																														
Registered Email	<b>shirley.philip22@gmail.com</b>																														
Alternate Email	<b>iqacshc@gmail.com</b>																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.sacredheartcollege.ac.in/aqa_r">http://www.sacredheartcollege.ac.in/aqa_r</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.sacredheartcollege.ac.in/college_calendar">http://www.sacredheartcollege.ac.in/college_calendar</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>74</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.08</td> <td>2011</td> <td>16-Sep-2011</td> <td>15-Sep-2016</td> </tr> <tr> <td>3</td> <td>A+</td> <td>3.55</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	74	2004	16-Feb-2004	15-Feb-2009	2	A	3.08	2011	16-Sep-2011	15-Sep-2016	3	A+	3.55	2017	23-Jan-2017	22-Jan-2022
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3	A+	3.55	2017	23-Jan-2017	22-Jan-2022																										
<b>6. Date of Establishment of IQAC</b>	<b>16-Aug-2004</b>																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Student Induction Programme	05-Aug-2019 5	300
NAAC Orientation Webinar	16-Jun-2020 1	49
NET Coaching	10-Dec-2019 180	24
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Biotechnology	STAR College Scheme	DBT, GoI	2018 1095	6300000
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Proposal for RUSA funding, Online Feedback mechanism and implementation of Attendance management system
- Faculty development and orientation programmes
- Civil Service coaching programme
- Student Induction programme
- NET coaching and hands on training workshops

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Student Induction Programme	A five day induction programme was organised for freshers which included invited talks, environmental awareness, theatre based workshops, karate orientation etc
Orientation and skill development programmes for faculty	The IQAC organised orientation talks, lectures on new process of accreditation, hands-on-training programme for mobile based attendance app for faculty
Civil service coaching programme	A 50 hour intensive civil service orientation course was started by the Dept of History in association with the Career Guidance Cell
Hands-on-training workshops	Hands-on-training workshops conducted by Physics and Chemistry Departments for the students, the local community and the Kudambashree units.
Mobile-based attendance app	The app was used to record attendance by Faculty
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	03-Dec-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We hired a software solution from GJ Infotech based on Thrissur, Kerala. The software provides an inclusive tool to handle everything, right from admission to TC. The software has the ability to calculate internal marks based on inputs. It also has the option to

upload question paper and even to communicate with staff, students and alumni.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sacred Heart College is an institution that is affiliated to the University of Calicut and follows the syllabus prescribed by it. The institution has devised mechanisms for effective curriculum delivery. By translating the vision of imparting quality education and expanding opportunities to all aspirants across all realms of knowledge into its mission the institution envisages to become a centre of excellence to serve as a change agent in society. The curriculum is enriched by the following : ? Academic calendar which is prepared at the beginning of the academic year by the Principal in consultation with the Head of the Departments ? Teaching plan that is prepared according to the prescribed syllabus and is recorded in the teacher's diary and submitted to the Principal for review at the end of every month ? The monthly reports that are prepared by the HODs and submitted to the Head of the institution for scrutiny ? A copy of timetable is also included in the teacher's diary ? The faculty who handles each subject is also specified in the teaching plan ? Group discussions, group projects, team assignments, team field work etc enhance curriculum delivery ? Organizing and participating in programmes such as debates, competitions and creative exhibitions etc ? The pedagogy incorporates brainstorming sessions, entry test and recapitulations ? Seminars, workshops, guest lectures, blended learning, certificate courses, practical assignments ? Library-based projects, reading days and reading week,, book exhibition ? Additional classes, bridge courses, remedial teaching, WWS, SSP, mentoring and professional counselling ? Feedback from students ? Experiential learning, team based learning observation based learning and social service based learning

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Human Rights and Duties	Nil	10/03/2020	60	Nil	Awareness on Fundamental Rights and Women rights
ACCA	Nil	14/01/2020	1095	Professional accounting	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	03/06/2019
BA	English	03/06/2019
BA	History	03/06/2019
BSc	Chemistry	03/06/2019
BSc	Physics	03/06/2019
BSc	Zoology	03/06/2019
BSc	Mathematics	03/06/2019
BCom	Finance	03/06/2019
BCom	Computer Application	03/06/2019
MA	English	03/06/2019
MA	Economics	03/06/2019
MSc	Mathematics	03/06/2019
MSc	Chemistry	03/06/2019
MSc	Physics	03/06/2019
MSc	Computer Science	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skills	26/06/2019	43
Quantitative Aptitude and Analytical Skills	16/09/2019	16
An Introduction to Latex	16/09/2019	15
GST	23/11/2019	73
Computer Interfaced Physics Experiments	17/06/2019	24
Water analysis	01/11/2019	21
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback system Sacred Heart College believes that students' feedback helps teachers in diagnosing any problems in teaching performance. It also helps administrators in their decision making process. Keeping in mind the fact that feedback assists in developing the capacity for self-assessment, the institution has in place a feedback mechanism to assess the effectiveness of teacher's performance, Both formal and informal mechanisms are utilised by faculty for feedback. Formal feedback is collected using online tools. Students of all disciplines are asked to enter their feedback at the end of each semester in the online feedback forms provided for the purpose. Final years are given first preference in the provision of feedback. Feedback is also collected informally by faculty in the classes they teach with absolute anonymity. The online feedback collected is scrutinised by the Principal who gives the necessary corrections, if necessary, to the concerned faculty in cases of negative feedback. Student feedback is collected on the basis of the following parameters:

- Subject proficiency
- Regularity in classes
- Adequacy of preparation for the class
- Completion of syllabus in a time-bound manner
- Clarity in presentation
- Presentation skills (Language, voice etc)
- Teaching methodology
- Interaction with the students
- Time consciousness
- Accessibility to students outside the class
- Quality and understandability of study materials provided

Student feedback is also collected on general matters through

- Grievance Cell
- Suggestion box
- Feedback through Head of the Department
- Online chats
- Phone conversations
- Open door policy to meet the Principal, the Office Superintendent, the Librarian
- Students' Council representations
- Social networking sites are also taken positively as avenues for student feedback
- Indirect feedback through CCTV cameras monitored by the Head of the institution

Parent feedback is collected through:

- PTWA Annual General Body meetings
- Classwise PTA meetings conducted in every semester
- PTA Executive Committee meetings
- Personal meetings when deemed necessary, by the teachers or the Principal or the Counsellor
- Phone conversations with parents/guardians
- House visits by faculty or supporting staff

Well-wisher and local community feedback is obtained through:

- PTWA meetings
- Meetings convened on special occasions
- Executive meetings of PTWA
- Rotary club meetings
- Feedback from local ward councillor and municipality office-bearers

Alumni feedback is collected through :

- Annual alumni meetings
- Departmental alumni meetings
- Special occasions when alumni are invited like college day, retirement functions, jubilee celebrations, invited talks, sports day etc

Management feedback is obtained through :

- Governing Body meetings
- Staff Council meetings where members of Governing Body are invited
- Formal meetings with the Director of the institution
- Informal enquiries by the management among staff and students

Principal feedback is collected through :

- Staff council meetings
- Informal feedback by the management from staff
- In-person meetings of Principal with concerned parties
- Informal feedback from Heads of neighbouring institutions

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Finance	60	623	53
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	974	188	39	20	8

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	67	72	17	17	72

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well established system for catering to student diversity, Weak students are identified on the basis of their marks in the Plus two examinations and are given special care through remedial teaching and bridge courses. Advanced learners are also identified and are motivated and encouraged to learn more, involve in extra reading, make paper presentations, participate in quizzes, group discussions etc. The state sponsored Student Support Programme (SSP) for academically weak students and the Walk with the Scholar (WWS) programme for advanced learners which was inaugurated on 5th December 2018 also aids this whole process. Some departments conduct test papers to assess the arithmetic, writing, language and computing skills at the beginning of the programme. The college also organises programmes for improving communication skills in English, basic computer skills, soft skills like facing interviews, debating skills, reading week where prizes are given to the best reader for all categories of learners. Weak students and students with any other disabilities are given extra special care by the faculty. The mentoring sessions also help in identifying needy students. The services of a professional counsellor are also available to students to overcome any learning disabilities and issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1162	67	1:17

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
67	67	Nil	36	18

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,



International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Strict adherence to the system mandated by the University of Calicut for the conduct of both continuous internal evaluation and end- semester examinations is the norm at Sacred Heart College. Improvement of the quality in the process of reforms in the continuous evaluation examination has been a constant endeavour at Sacred Heart College especially in administration and evaluation. CIE components are attendance, seminars/assignments, and test papers. The college has a full-fledged examination office headed by the Chief Superintendent of Examinations. The pattern and importance of CIE are explained to the students in the Student Induction Programme and also in the classrooms by the class teachers at the beginning of the programme. IQAC and Examination Committee : Tentative dates of test papers are planned well in advance by the IQAC in consultation with Examination Committee and Staff Council. Centralised Exam for Test Papers : Centralisation of conduct of test papers is adopted in order to instil seriousness of exams among students. The timetable is prepared by the Internal Examination Cell in consultation with the IQAC and College Council. The time table is displayed on the notice boards. Evaluation : Time limits are set for the faculty to value answer scripts and the marks are recorded and submitted to the Principal. Grievance Redressal Mechanism : Lawful grievances of students regarding marks obtained in internal examinations are addressed by the faculty. Opportunity for retests are also given in genuine cases. Innovations : Students are also assessed using methods like Book review, Literary writing, Role play, Group Discussions, Field trips, Mini projects etc

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College Academic calendar is prepared by the College Council incorporating the academic calendar provided by the university. It includes the schedule of semester, examination schedule and so on. The principal convenes a meeting with the HODs and faculty at the beginning of the academic year to discuss matters related to smooth and coordinated functioning of the academic calendar. Timely completion of syllabus and timely conduct of internal examinations are ensured through a suggested timeline. The Internal Exam Committee schedules the internal exams in tune with the academic calendar of the Institution. The council can take decisions to reschedule internal examinations in emergency situations. Curricular and Extracurricular programmes are scheduled in the beginning of the year on the basis of academic calendar

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sacredheartcollege.ac.in/academics/programme>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sacredheartcollege.ac.in/igac/feedback>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Methodology in History	History	15/01/2020
Seminar on Entrepreneurship Development	Commerce	22/08/2019
Seminar on Research Methodology	Commerce	30/10/2019
Critical Analysis on Research	Computer Science	30/10/2019
Technical Writing using LaTeX	Computer Science	28/01/2020
International Seminar on Theory of Regular Semigroups	Mathematics	27/02/2020
National Workshop on Python and Latex	Physics	03/03/2020
LED Star Making Workshop	Physics	06/11/2019

Entrepreneuership awareness programme by self employment unit	Chemistry	08/09/2019
Seminar on Scientific thoughts	Chemistry	12/12/2019
Entrepreneuership awareness programme by self employment unit	Chemistry	16/03/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoolog	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	2	Nill
International	Computer Science	1	Nill
National	Economics	2	Nill
International	Economics	4	Nill
International	English	2	Nill
International	Physics	2	2
National	Malayalam	2	Nill
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Malayalam	2
Botany	1
English	1

Economics	4
Zoology	1
Chemistry	1
Economics	2
Computer Science	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Growth, Z-scan and density functional theoretical study for investigating the nonlinear optical properties of guanidinium l-glutamate for optical limiting applications	Dr.Reena Ittyachan	Journal of Molecular Structure	2020	Null	Sacred Heart College, Chalakudy, Kerala	2
Experimental and theoretical studies on the bifurcated hydrogen bonded NLO active material of pure and crystal violet dye-doped L-argininium bis dihydrogen phosphate	Dr.Reena Ittyachan	Optical Materials	2019	Null	Sacred Heart College, Chalakudy, Kerala	1
Speed Estimation	Dr.Mini T.V	EAI International	2019	Null	Sacred Heart	2

and Detection of Moving Vehicles Based on Probabilistic Principal Component Analysis and New Digital Image Processing Approach		Conference on Big Data Innovation for Sustainable Cognitive Computing			College, Chalakudy, Kerala	
TEACHING AND LEARNING IN A TIME OF CHANGE- OPPORTUNITIES AND CHALLENGES IN HIGHER Education	Dr.Chacko Jose	VIDYABHARTI INTERNATIONAL INTERDISCIPLINARY RESEARCH JOURNAL	2020	Nil	Sacred Heart College, Chalakudy, Kerala	3
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	82	24	9
Presented papers	11	6	2	2
Resource persons	1	2	4	1
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SAKSHAM-2020 OIL AND GAS CONSERVATION MASS AWARENESS CAMPAIGN	BPCL-Kochi Refinery	Conduct of Competitions	6	103
Survey on impacts of floods	Kerala Institute of Local Administration	Survey was done using the parameters assigned by KILA.	6	38
Awareness Programme on the violence against children	Police Department, Chalakudy	POCSO Act awareness programme "Kunje Ninakayi"	2	89
Walkthon	Excise Department, Government of Kerala	Anti drug awareness rally	1	40
Kootta Dharna	Political parties	Demand for the construction of under pass	2	45
Leprosy eradication programme	Chalakudy Government hospital	Leprosy eradication programme	2	40
Awareness programme on CORONA Virus	St James Hospital, Chalakudy	Awareness programme on CORONA Virus	2	100
SANNADHA SENA	Government of Kerala	Disaster Mitigation Programme	2	100
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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
International Skill Development Corporation	06/08/2019	Training for students	9
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
159.11	159.11

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
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##### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsoft	Fully	4.2	2009

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	60	96	25	11	10	12	300	2
Added	16	0	0	0	0	0	16	0	0
Total	136	60	96	25	11	10	28	300	2

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
video editing softwares, educational softwares, video recorder, etc	<a href="https://www.youtube.com/channel/UCI2j-yUYfGlPpjEVUIdMXWg/playlists">https://www.youtube.com/channel/UCI2j-yUYfGlPpjEVUIdMXWg/playlists</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18.51	18.51	14.52	14.52

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities, laboratories, sports complex, computers, classrooms etc. The institution has in place a policy of providing students with the best education possible. Towards this end, in addition to integrating well advanced infrastructural activities, constant upgradation is also one of the priorities of the college. The planning committee is entrusted with the task of addressing the infrastructural requirements of the institution. The committee acts as a guiding mechanism for maintenance and upgradation. Decisions about creation of new infrastructure and enhancement are taken after giving due consideration to the suggestions of all stakeholders at the end of the academic year, Suggestions are normally conveyed by the Principal to the Planning Committee. Discussions and deliberations are followed by sanctioning of requirements taking into account the budgetary allocations. The college ensures 1. Time-bound infrastructural maintenance 2. Modern technological resources to supplement teaching and learning 3. Spacious and smart classrooms 4. Construction of new buildings according to requirement 5. Eco-friendly waste disposal 6. Greater use of renewable resources 7. Adequacy of library resources both in print and in electronic form The Planning



committee, Staff Council and IQAC shoulder the responsibility of optimum utilization of resources. Central power back up facility is available for optimum use of facilities. Faculty and students are given access to ICT enabled classrooms and seminar halls, audio-visual room. Lectures, seminars, workshops etc conducted regularly aid the utilisation process. Playgrounds and stadium are open to students of our college as well as to students of neighbouring institutions/women of the locality in the morning and evening. There is a Bursar appointed in the college by the management who also is in charge of the estate. The services of well trained permanent and temporary staff in different categories are available for regular and effective maintenance and running of the facilities, infrastructure and equipments including cleaning of classrooms, corridors, garden and campus. Annual maintenance contracts are also given for maintenance of expensive equipment in the Science departments. Computers and Networks are maintained by the System Coordinator. Technicians, electricians, gardeners are entrusted with the task of maintenance of technical, electrical equipment and the garden respectively. Security staff and CCTV surveillance is also in place for safeguarding facilities, infrastructure and equipments of the college.

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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a Students Union. The Parliamentary model is adopted for election to the students council. The college union comprises a students' general council and an executive. All students are members of the general council. An electoral council consisting of two elected representatives from each class is formed in order to conduct an election to the executive council. The student council of the college consists of - Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary, Magazine Editor, Two

University Union Councillors and General Sports Captain. In addition there are representatives for each year of UG and PG courses and secretaries for each of the subject associations. The activities of the college union for the academic year commence with a formal inauguration of the college union. A guest of honor is invited for the inaugural function in which the office-bearers take oath of office. The activities are monitored by the staff advisors. The students union organize the Fine Arts festival of the college, special occasions and events, observe days of national importance and give active support to the faculty in organising major academic and cultural activities in the campus. The participation of the students in the University Arts Festival competitions are guided by the college union. The student editor is entrusted with the task of bringing out the college magazine. The University Union Councillors represent the college in Calicut University. Funds for student union activities is collected from the students at the time of admission according to University norms. The Principal is the ex-officio patron of the college union. The expenditure of the council is monitored by the Principal, staff and student advisors. The college union acts as an intermediary between the management and the students. The college believes that the participation of students in academic and administrative matters is crucial for the institution to operate in a democratic environment. Since the students council is actively involved in all the co-curricular and extracurricular activities of the college this environment becomes operational. Moreover, representation of students in the IQAC, the Anti-Ragging Cell, Grievance Redressal Cell, NSS, Alumni Association, Library Committee, Discipline Committee Departmental Association, Clubs and Hostel Committee ensures that their needs and issues are addressed effectively.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1400

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Alumni Meeting has been organized every year at the institutional level. Besides, there are departmental level alumni meetings and interactions of Alumni with enrolled students are organized. The Annual Alumni meeting of the academic year 2019-20 was conducted on 13th July, 2019 and was attended by more than 100 students. Students had also participated in department level meetings on the same day.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management are ingrained into the fabric of the governance system in the college. All stakeholders have a voice especially in academic matters. The various departments work independently under the Heads of the departments. Major policy decisions alone are taken by the Principal in consultation with the Manager, The HODs are given total autonomy with respect to planning and conducting seminars, competitions etc within the broad policy

framework of the college. Departments also undertake publishing of departmental journals, newsletters, research projects and humanitarian activities. Departmental staff meetings are held regularly. Simultaneously, the departments are in constant communication with the management through the Principal and the HOD. A culture of participatory management is ensured through involvement of all stakeholders at various stages of planning like strategic planning, tactical planning and operational planning. The stakeholders work harmoniously in consultation with each other. The governing body consists of Principal, Vice Principal and Bursar. Decisions of a strategic nature are taken in consultation with the management. All HODs and elected representatives of the staff are members of the College Council which meets at least once a month and implements and monitors the action plan. Staff meetings held at regular intervals afford the opportunity for members of the teaching and non-teaching staff to express their views and opinions and be part of the decision-making process. A committee system is adopted for the implementation of developmental projects as well as academic and extra-curricular activities. PTWA meetings held regularly also help in framing strategies for the overall advancement of the institution. Student issues are discussed by the students union with the Principal and the staff advisor.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Counselling to the newly admitted students are given at the day of admission itself by the Principal or the persons entrusted by the Principal. The background, interests and ambitions of students are enquired and given directions.
Human Resource Management	A decentralised and democratic organisational structure is in place for design and execution of the institution's plans and policies. At the topmost layer there is a Managing Board consisting of the Patron, the Manager, the Principal, the Vice Principal, Bursar and two educationists who are responsible for formulation of broad policy matters. The managing board conducts annual meetings in which such matters are discussed. There is a staff council comprising the Principal, Vice Principal, Bursar, Heads of the Departments, Librarian and three elected teacher representatives all of whom assist the Principal in the day-to-day activities of the college.
Research and Development	The Department of Mathematics which has got an aided Post-graduate course aspire to become a Research Department in the near future. Two teachers of the College are well-known research guides

	<p>in the University. Encourages faculty with doctoral degree to become research guides and motivates other teachers to pursue research. Students are encouraged to participate and present papers in seminars and conferences.</p>
Curriculum Development	<p>The Institute follows the curriculum designed by the University. However, value-added courses are offered for the enrichment of students. Value education classes are also designed for students. Departments organize seminars, workshops and lectures of leading faculties outside the colleges to enhance the knowledge of the students.</p>
Teaching and Learning	<p>Blended teaching practices were encouraged. For that many departments created e-content. Encourages students to enroll in MOOC courses from NPTEL or SWAYAM. Students attend seminars, webinars, workshops and lectures of leading faculties to enhance their knowledge. After the covid-19 proliferation, online teaching methods were used. Online platforms such as Google Meet and Zoom are used for live classes. Google classroom platform used for sharing recorded audio / video lectures, notes, etc. Social platforms such as WhatsApp and YouTube are also used.</p>
Examination and Evaluation	<p>Internal examination cell conducts the internal examinations. The teachers review the answer sheets within a stipulated time and give feedback to students. In addition to internal examinations students progress is evaluated by seminars, assignments, classroom discussions. Also collects input from the parents to understand the students progress.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>College Library is fully automated with a wide collection of books, journals and other periodicals. It has reference section, reading room and two computer rooms with internet connection to facilitate access to online resources. Electronic resources like N List are made available to all members of the Library. Smart classroom facilities have been enhanced with the help of MP funds. All the departments are provided computers, laptops, multi-function printers. LAN connection to all the departments and wi-fi enabled campus. Institute has laboratories,</p>

	computer center, audio-video visual room and ICT enabled air-conditioned seminar halls.
Industry Interaction / Collaboration	Frequent industrial visits and interactions are arranged for students, especially for Science students using the STAR DBT funds.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Teachers use to conduct quizzes and short exams using online platforms like Google forms.
Planning and Development	There are effective systems for communication between principal, administration staff and teaching staff.
Administration	Software solution of GJ Infotech is hired to communicate between different sections in the office and between office and students. Software solution of GJ Infotech is hired to communicate between different sections in the office and between office and students.
Finance and Accounts	There are some office staff well versed with PFMS system. All the government funds are spend and recorded in PFMS itself. There is online facility for the payment of fees for the students.
Student Admission and Support	Admission timeline, deadlines, requirements are published in website. The syllabus, results and notes are given to students through Website. College has subscribed NLIST which provides access to e resources to students and faculty and download articles directly from the publishers website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	36	Nil	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The welfare schemes provided by the college are 1. Advance payment of salary for guest faculty appointed in government paid posts on request. 2. Canteen and physical fitness facilities 3. Free use of college infrastructure for research/extension activity 4. Financial assistance by the management in emergency situations 5. On campus counselling facility 6. Financial aid for house construction for non-government, non-teaching staff. 7. On campus single residence facility for female staff 8. Reservation of seats for children and wards of the faculty under management quota.</p>	<p>1. Financial assistance by the management in emergency situations 2. Financial aid for house construction for non-government, non-teaching staff. 3. On campus counselling facility 4. Canteen and physical fitness facilities</p>	<p>1. Financial assistance to financially weak students 2. On campus free counselling facility 3. Free internet facility 4. Canteen and physical fitness facilities</p>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A system of budgeting is in place for ensuring effective utilisation of

available financial resources. The finance and accounts operations of the college are subject to regular audit by auditors deputed by the Director of Collegiate Education, the Accountant General, the Chartered Accountants appointed by the Governing Body and an Internal Audit body authorised by the Manager. No major audit objections were raised this year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	6300000	College development and its smooth functioning
No file uploaded.		

6.4.3 – Total corpus fund generated

300000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	St. Josephs college, Irinjalakuda	Yes	IQAC
Administrative	Yes	St. Josephs college, Irinjalakuda	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The general body meeting of 2019-2020 academic year was held on 19 September 2019. 2. PTWA meetings held regularly help in framing strategies for the overall advancement of the institution. 3. Provides financial assistance to needy students.

6.5.3 – Development programmes for support staff (at least three)

1. Conducted a talk on "Financial Literacy and Mutual Funds" for supporting staffs. 2. Conducted an orientation programme on Revised regulations of the NAAC Assesment. 3. Conducted an orientation programme on Service rules and regulations.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Student Induction Programme for first year students 2. A formal feedback mechanism from students, teachers, alumni,... is in place. 3. Encourage departments to offer certificate/add-on courses. 4. The service of a full-time clinical psychologist is available in the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Null
d)NBA or any other quality audit	No



## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Student Induction Programme	11/06/2019	05/08/2019	09/08/2019	300
2019	Encourage departments to offer certificate courses	11/06/2019	11/06/2019	31/05/2020	305
2020	NAAC orientation webinar	04/03/2020	16/06/2020	16/06/2020	49
2020	FDP on Moodle Learning Management System	04/03/2020	27/10/2020	31/10/2020	52
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Driving Program	20/09/2019	01/05/2021	123	Nil
Bringing into limelight the value of domestic work of women in Kerala	05/11/2019	05/11/2019	133	Nil
Self employment training on making cleaning materials	12/12/2019	12/12/2019	122	3
International Webinar on Women in Mathematics	12/05/2020	13/05/2020	45	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Global Student Solar Ambassadors Workshop was organized by Department of Physics on 2nd October 2019 in association with IIT Bombay to commemorate the 150th Birth Anniversary of Mahatma Gandhi. As a part of this, Hands on Training

on Solar Study Lamps were conducted and 150 students across Kerala participated in this programme.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	15
Scribes for examination	Yes	5
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	5

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	1	02/03/2020	1	Break the chain	Spread of Covid	109
2019	Nil	1	15/07/2019	1	Kudumbasree Project 2019-20	This was a project to extend the college services, especially the departmental aid to the Kudumbasree members of the Chalakudy Municipality	20
2020	Nil	1	13/01/2020	1	Septuagenarian Camp 2019-20	This was an extension activity of the de	125

						partment along with the heart to Heart Project to inculcate human values to the students.	
2020	Nill	1	23/01/2020	1	Visit to Anappantham tribal colony	set a library for aganwadi students at Anappantham tribal colony 2020-01-23 Level Institution	8
2019	1	Nill	26/12/2019	1	Arrangements for viewing Solar Eclipse 2020	The Department made arrangements to view solar eclipse at two different locations on 26-12-2019.	133
2019	Nill	1	28/11/2019	1	Mobile lab	Chemistry experiments based on the syllabus of the high schools were conducted at nearby schools. Students were exposed to practical side and theory behind	10

						the exper iments.	
2019	Nill	1	07/07/2 019	1	Cleansing and Hygiene materials	Self em ployment and help the poor	32
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Teachers and students	10/06/2019	The Codes of conduct and ethics are elaborated to students and teachers by IQAC in the following days.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vigilance Awareness Week	28/10/2019	02/11/2019	1100
Bringing into limelight the value of domestic work of women in Kerala	05/11/2019	05/11/2019	133
Social Service and philanthropic activities by various departments	01/06/2019	31/05/2020	1100
Constitution day	26/11/2019	26/11/2019	90
Integrity Pledge	01/11/2019	01/11/2019	1150
Urja Kiran Energy Conservation Awareness Programme	13/12/2019	13/02/2020	60
Understanding the Constitution and Democratic Values	16/11/2019	16/11/2019	31
The Relevance of Gandhian Philosophy and Economics in the 21st Century	06/12/2019	07/12/2019	239
Seminar on Scientific Thoughts	12/12/2019	12/12/2019	117
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Planting of trees, maintenance of garden with fish ponds, indoor plants, lawns, study spaces in garden etc. 2. Efficient waste management system. Composting where bio-degradable organic matter which is collected in separate waste bins are composed and used as a base for fertilizers. 3. An initiative for collection of plastic pens was organised and given for recycling to the</p>
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local body. 4. Solar energy is used to meet the energy needs. 5. Students are encouraged to cycling and walking to reach college and to move inside.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Heart to Heart - Students being the future of our country, it is imperative that they know how to interact socially. The practices adopted under the umbrella of Heart to Heart helps in developing humanitarian values like empathy, sympathy, love for fellow beings and selflessness which are the core values of education. All the activities were in line with the motto of the college 'Light shines in darkness' and the vision and mission of the institution to serve humanity and imbibe the ethos of social sensitivity and spiritual sublimity among students. The main activities conducted as part of the Heart to Heart Programme include : 1. Money donation to the needy- Dept of Zoology- The money obtained after selling the quail eggs, was donated to Mr. Shajan, staff, office staff who was admitted to hospital due to myocardial infarction. Money was also donated to Ms. Elsy, the temporary non teaching staff. 2. Department of Chemistry- The department practiced to do charity in time to those in need, as a humanitarian act. The department celebrated Christmas at nearby charity organization Snehabhavan, Annalloor, with the mentally challenged inmates. 3. Department of English organises Septuagenarian camp every year -This is an extension activity of the department along with the Heart to Heart Project to inculcate human values to the students. 115 students participated in the programme. 4. Department of History made a visit to Anappantham tribal colony and set up a library donating books for the tribal students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sacredheartcollege.ac.in/>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college came into existence in the year 1980 and is an institution that caters to the higher education aspirations of women students. The college was upgraded to a first grade college by the Government of Kerala in 1991. Since its inception the college has evolved from a humble beginning with few courses, faculty and students with the objective of inculcating the academic pursuit of truth and the search for righteous living. Ample opportunities are provided to students from different streams to mingle together in academic as well as cultural, sports and other such extra-curricular activities organized under the auspices of different clubs. The spirit of cooperation, discipline and social responsibility towards community development and nation building are promoted through NSS, Eco club, ENCON club, Heritage club, Nature club etc. Women empowerment initiatives are led by the Womens' Cell. Conservation of the environment are taken care of by the Eco club and energy conservation awareness is steered by the Energy and ENCON clubs. The Nakshatra Vanam, solar power plant are unique examples of eco-friendly behaviour. The institution encourages its faculty and students to participate and present papers in seminars and conferences and ensure an inclusive and holistic teaching-learning environment. Infrastructural facilities provided facilitate this whole process. Invited lectures, departmental associations, departmental newsletters, manuscript magazines, student notice boards, workshops, hands-on-training sessions, mentoring sessions, counselling facilities, value education, library facilities, ICT-enabled learning, learning by doing, student projects and

surveys and stakeholder-student interactions complement and supplement the conventional lectures in the classroom.

Provide the weblink of the institution

<http://www.sacredheartcollege.ac.in/>

### **8.Future Plans of Actions for Next Academic Year**

1. As University has revised the syllabus in the academic year 2019, we need to orient the Teaching-Learning Evaluation process accordingly. IQAC plans to give guidance and instructions to equip teachers to map Course Outcomes to assess the quality of learning. The Course Outcomes mapping is planned to be prepared from the internal marks and performance of a student. IQAC needs to prepare a model sheet for tracing the level of attainments of COs to give as sample for reference. 2. Since Covid situation came in between, the regular classes are suspended off. New methods for effective curriculum delivery has to be find out. IQAC organised a webinar by a renowned academic trainer to orient the teaching-learning process through the new platform, online. 3. Students are to be provided with training to equip with online learning process. Many students do not have access to mobile phones and internet facilities. Some of the students are donated with mobile phones or they are provided funds to purchase or maintain mobile phones and internet. 4. youtube channel of the college has to be revived and maintained more efficiently. Many programmes have to be organised in online mode to make the students active amidst the pandemic. 5. Staff meetings in online and offline mode are to be conducted within the severe pandemic situation in Kerala.